



P. O. Box 121
Cotuit, MA 02635

Minutes

Executive Board Meeting, Tuesday, December 1, 2015, Cotuit Library, 7:00 PM.

Attending: Rich Boden, Bill Babcock, Jim Dannhauser, Dave Doyle, Chris Gargiulo, Jessica Rapp Grassetti, Phyllis Miller, Mike Scanlon, Natalie Spence, Jean Inzirillo as guest of Dave Doyle.

Absent: Tom Burgess, Dick Hamilton, Chris Olsen.

Secretary's Report:

On a motion made and seconded, the minutes of the Executive Board meeting of November 3, 2015, were approved.

Treasurer's Report:

Natalie Spence presented the Treasurer's Report, noting that, after a check made out to the Town of Barnstable clears, the actual balance in the checking account will be \$8,209.02. On a motion made and seconded, the Treasurer's Report to November 30, 2015, was approved.

Precinct 7 Report:

Jessica Rapp Grassetti reported on the following items: (1) signage and road markings for the "South Cape Bike Route," which will run through Cotuit, will be installed; (2) she has used the "click-fix" button on the Town of Barnstable web site to report the missing or damaged stop signs at the intersections of Main Street and Piney Road, Main Street and Popponesset Road, and Main Street and East Lane, as well as for the repair of a pot hole and road cleaning at the bridge on Old King's Road just before it enters Mashpee; (3) she will report to the DPW the need for work on Main Street between Lowell Avenue and Route 28, especially to address the problem of storm drains that are sinking below the level of the road surface; (4) in this connection, Mike Scanlon noted that the storm drains on Popponesset Road at the bottom of the hill after it crosses Piney Road (in the direction away from Main Street) also need to be cleaned and/or repaired;; (5) the intersection of Lewis Pond Road and Highland Avenue has been cleaned and is much improved, but the DPW needs to be more pro-active and less reliant on citizen reports in addressing issues of road maintenance both in the village and in the town as a whole; (6) High Street will be resurfaced in the spring; (7) decaying asphalt in the Sandalwood area has now been repaired; (8) it has been called to her attention that there is a parking issue on Crocker's Neck Road in the winter when snow brings people to the Cotuit High Ground golf course for sledding: the parked cars narrow the road so much that it becomes virtually a one-way street—limiting parking to only one side of the street may provide part of a solution; (9) she will try to arrange a meeting for herself, Rich Boden, and Jim Dannhauser with the town manager and/or the assistant town manager with regard to the 2016 "Concerns of Cotuit" at some point after January 15.

Old Business:

1. Christmas in Cotuit: Dave Doyle presented a list of expenses for Christmas in Cotuit, noting that, in addition, there would be a payment to the Cotuit Federated Church for cookies. He also reported that (a) the Post Office will still be the staging area for the hayrides (rather than the parking lot opposite the Kettle Ho); (b) he will need a few volunteers on December 5, two at the staging area and two at the town dock where the pizza will be delivered at approximately 3:15 (Tom Burgess and Phyllis Miller will be the volunteers at the Town Dock); and (c) he is in conversation with Ken Molloy about having the church's carillon playing during the event.

2. Nominating Committee: Mike Scanlon volunteered to serve on the Nominating Committee with Tom Burgess. The committee needs to make a nomination to fill an unexpired term on the Executive Board and is to make its report at the April meeting of the Board. Any suggestions for nominees should be submitted to Tom or to Mike.

3. Dredging at Point of Sampson's Island: The public comment period is over on the application for a permit to do the dredging, and Lindsey Counsell is hoping that he can get the permit as early as February. The dredging itself cannot begin until October, 2016, and the dredging for 2016 must be done in the narrow window from October 15, 2016 to January 15, 2017.

4. Harbormaster/Waterways Committee: The Waterways Committee's November meeting was cancelled, and it is quite likely that its December meeting will also be cancelled. At some point, however, the Committee will be considering and evaluating the regulation on dinghies that was in effect for 2015 (i.e., no vessel allowed on town beaches or ways to water that is greater than 12' in length and 5' in beam).

5. Contributions to Village: The possibility of funding a solar-powered speed sign to be placed on Putnam Avenue was discussed.

6. Concerns of Cotuit: (1) Rich Boden, Jim Dannhauser, and Jessica Rapp Grasseti will meet in early January to prepare for a late-January appointment with the Town Manager to discuss the 2016 list of "concerns of Cotuit" prior to the "site visit" of the Town Manager and department heads in April. (2) Jessica noted that the state is aware of the problems associated with the intersection of Main Street and Route 28, especially the difficulty of making a left turn from Main Street onto Route 28. This intersection is included in an ongoing state study of Route 28 from the intersection with Route 149 to the intersection with Route 130, as is the difficult intersection of Old Post Road with Route 28.

7. Civic Association Web Site: The web site seems to be working well. Thanks was expressed to Jim Dannhauser for his work on the web site.

8. Cotuit Water Department: The department is slightly behind schedule in the planned construction of a new water tank and the removal of an old tank.

9. Board Meetings: The Executive Board will meet in January (on January 5) and will determine then whether or not it needs to meet in February and March.

10. The BLT acquisition of the Lowell Property: The closing is scheduled for December 16, 2015.

New Business:

1. Little River Road: Chris Gargiulo, speaking for the Little River Road Neighborhood Watch, reported various items of concern in the Little River Road area and especially at the Town Way to Water, including drug and drinking activities and a single-car crash at the intersection of Little River Road and Old Post Road. Jessica will speak to the Police Chief about increased police presence and more frequent patrols in the area. Also discussed was the possibility of installing a surveillance camera sign and of replacing the current sign requiring beach stickers only from Memorial Day to Labor Day with a more up-to-date sign requiring a beach sticker year round. It was agreed that this was an appropriate first response to the problem.

Adjournment: The meeting adjourned at 8:35 PM.

Respectfully submitted,
William Babcock, Secretary *pro tem*



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, November 3 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Jim Dannhauser, Natalie Spence, Tom Burgess, Dave Doyle, Chris Gargiulo, Dick Hamilton, Phyllis Miller, Mike Scanlon, Jessica Rapp Grasseti, Jean Inzirillo as guest of Dave Doyle.

Absent: Bill Babcock, Chris Olsen.

Presentation: Henry O'Shaughnessy accompanied by **Michael O'Shaughnessy**, give a recap of the 2015 **Cotuit Bass and Bluefish Shoot-out**. There were 30 boats in the competition this year with 95 anglers, 75 of whom attended the dinner and charity auction later at the Cotuit Highground Golf Club. The event was a resounding success not only due to participation but from the support of local sponsors, whose names Michael showed on the promotional banner. Henry thanked the Civic Association for its support and particularly **Dave Doyle**, whose performance as weigh-master was unmatched. He then presented Rich Boden with a check for \$8,000.00, which the Civic Association will use to fund both **Christmas in Cotuit** and the **Fourth of July Parade**. Henry asked the secretary to provide him with a sponsor letter by the beginning of the year for next year's tournament. This will be done. Jim Dannhauser suggested that if the sponsor banner were finished by late June, it should be carried in the parade.

Secretary's Report

On a motion made and seconded, the minutes of the Executive Board meeting on October 6, 2015 were approved.

Treasurer's Report

On a motion made and seconded, the Treasurer's report to October 31, 2015 was approved

Precinct 7 Report

Jessica Rapp Grasseti reported on the following items: (1) The controlled burn was accomplished at Crocker Neck on Tuesday, October 6. Some five acres were cleared by burning which it is hoped will foster return of native species. (2) A public notice has been issued by the Army Corps of Engineers for the Dead Neck//Sampson's Island dredging project. This invites public comment in writing on the proposal by November 26, 2015. (3) There are two permits being sought by abutters to Riley's Beach to a) repair the cement wall and b) replenish the beach front. These are not related to the Three Bays Project. (4) Jessica will seek to have channel

maintenance dredging done by the Town in parts of our channel that have shoaled up. (5) Putnam Ave. is finished but for some line painting. South Main St. looks very good and only some wetland mitigation remains to be finished. (6) Jessica is continuing to seek to get the Kettleers Campaign signs removed from either end of Lowell Ave. The Barnstable Land Trust signs will come down after the Annual Meeting in November. (7) There is no speed sign on Putnam Avenue. Perhaps the Civic Association would like to fund such? (8) Phyllis Miller asked Jessica to look into illegal brick paving into town ways.

Old Business:

1. **Christmas in Cotuit: Dave Doyle** ran through preparations to date. Most parts of the event are fully accounted for. He is seeking a way to have some music at the Post Office, e.g., carols etc. It was suggested that the church ‘carillon’ might supply these. Dave is checking the lights for the tree. The Kettle Ho does not do pizza any more so that will not be available at the Town Dock. It was noted that the restaurant still has a pizza oven. Perhaps the Civic Association could supply frozen pizzas to the restaurant for distribution. Dave will look into that. The Board authorized sums to be dispensed to the Library to cover 50% of the Magician’s fee and to the Church for cookie and refreshment purchase. The Fresh market will supply cocoa. **Jean Inzirillo** is helping Dave with logistics.
2. **Sidewalk Safety: Jim Dannhauser** reported on the last Civic Association Meeting at Freedom Hall. This turned out to be a single issue presentation by Joanne Miller Buntich of Growth and Development on a proposed sidewalk from the existing one on north Putnam Ave. to Main Street. There is an active group of residents on the west side of Putnam opposite Eagle Pond who support this plan. It appears that other residents of the village are less keen to see the rural nature of the road disturbed. A survey is now being undertaken to see where the Town’s boundaries lie on the road. The proposal is for a single use sidewalk, i.e. walkers only. The town will not fund a winding natural path; it can only fund a tarred walk. The Board agreed that it was the Civic Association’s role to inform and educate the public about this project. Residents should make their opinions known to the Town Councilor and other town officials as the process continues.
3. **Nominating Committee: Tom Burgess** is the sole committee member. It needs at least one more member. If there are no volunteers, he will designate a partner. In the meantime, those with suggestions for new members should give their names to Tom.
4. **Website:** This is running well. The email address has generated comment. A calendar for 2016 will be generated but **Jim Dannhauser** will first research changing the format to a regular calendar rather than a list of dates.
5. **Trash and Trash Receptacles:** The Board discussed the situation at the Town Dock without any resolution. Some additional capacity is needed but disposal of non-marine trash must be discouraged. Natalie Spence and Phyllis Miller will go to the Town Offices to set up a gift account in order that the Civic Association can fund ‘Big Belly’

solar compactor trash receptacles for Ropes Beach and Riley's. We will urge Parks and Recreation to provide the same for Loop Beach.

- 6. Dinghies and Vessels:** The most recent census put the number of vessels at 52 on public beaches and ways to water. More are being removed as the November 15 deadline approaches. There was general agreement that the replies to the three letters of concern from local residents about the new regulation were appropriate. There will be alterations to the ordinance as needs are different throughout the Town. Ropes Beach is unique in having so many vessels put on its margin.

New Business: There was no new business.

The meeting adjourned at 8:42 PM.

Respectfully submitted.

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, October 6, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Jim Dannhauser, Natalie Spence, Tom Burgess, Bill Babcock, Dave Doyle, Chris Gargiulo, Mike Scanlon, Jessica Rapp Grassetti.

Absent: Dick Hamilton, Phyllis Miller, Chris Olsen.

Presentation: Jim Curtis, Cotuit Resident, gave an update on his proposal to run an automotive repair business at 505 Main Street, formerly Michael Madeiras's garage. The structure is in the process of renovation and Jim is currently seeking a permit to continue the business usage of the building from the Town Building Commissioner. He proposes a simple automotive repair service for cars only with three above grade lifts which do not pose environmental hazards. There would be no sticker inspection bay as the operation would be too small. He will handle large repairs at his Falmouth site. He does not yet have a permit, but Fire Chief Olsen has written corroborating the business usage of the building by the former occupant. Jessica Rapp Grassetti noted that there are abutters who are seeking to have the Town deny a permit and that the former occupant has claimed he was not operating a business there. If the prior business use is deemed to have stopped, Jim will have to go to the Zoning Board of Appeals to seek a variance. At such time, the neighbors will have an opportunity to weigh in.

Bob Boden stopped by to report on the poor condition of the public section of East Lane, Jessica suggested that he use see-click-fix on the Town website to seek immediate repairs. Any full scale attention to that land would come after High Street.

Secretary's Report

On a motion made and seconded, the minutes of the Executive Board meeting on Sept 1, 2015 were approved.

Treasurer's Report

On a motion made and seconded, the Treasurer's report to September 30, 2015 was approved

Precinct 7 Report

Jessica Rapp Grassetti reported on the following items: (1) There are open foundations at 671 Main St., Jessica has asked the Town Manager and Building Inspector to enforce OSHA and Town regulations on the contractors. (2) A car crashed into 1169 Main St. damaging the porch.

This is the second historic house that has received such damage. The Barrett house on 28 at Rte. 130 still awaits an insurance settlement. (3) The sidewalk north of the Cotuit Grocery has been overlaid anew. (4) High Street is scheduled for resurfacing in the Spring. (5) The tennis court at the Waldorf School is now scheduled for completion by 10/20/15. (6) Jessica is seeking to get the Kettleers Campaign signs removed from either end of Lowell Ave. The Barnstable Land Trust signs will come down this Autumn. (7) The Town has revised and renewed its ordinance covering unkempt yards etc. This will now be a permanent ordinance. (8) Putnam Ave. is in the process of being resurfaced. This should be completed within 2 weeks. (9) Tree trimming is ongoing. Tom Burgess noted that a tree directly in front of 671 Main is enmeshed in the overhead wires. This needs Eversource's attention. (10) Jessica passed out the Town's press release for the Civic Association meeting at Freedom Hall on 10/20. This will cover Cotuit Pedestrian Improvements – Phase 2: Visioning, i.e. upgrades to sidewalks, crosswalks and traffic in the village. There will be proposals for a sidewalk on Putnam Ave. This last will be a long term project. (11) Jessica distributed the Class Schedule for the Citizen's Leadership Academy Winter Term. This is held on Tuesday evenings beginning 2/2/16 and ending 4/14/16.

Old Business:

1. **Fishing Tournament:** There has been no report as yet on the proceeds from this year's event.
2. **Christmas in Cotuit: Dave Doyle** has everything under control. The hay ride is reserved. It was suggested that Bartlett Tree be able to put a sign by the Christmas Tree in return for hanging the lights. Frank and Jean Inzirillo have offered their services to help Dave.
3. **July 4th Parade: Dave Doyle** is continuing to negotiate with the bands, one of which was on tour in Europe for much of the summer.
4. **Dinghies and Vessels:** The auction for unclaimed vessels at the harbormaster's office was a success. The number of vessels on the beaches is sinking, but still well over 100 in toto at Cotuit public ways to water. The Conservation Commission is responsible for erecting additional low fencing at Ropes to which dinghies may be secured. There has been a staff changeover at conservation which may have slowed things down here. Jessica noted that other villages are seeking refinements to this ordinance to fit with their varied needs.
5. **Coastal Cleanup:** This occurred on Sept 19, 2015, except at Ropes Beach where the Three Bays Paddle Board and Kayak Competition was held. However, Lindsey Counsell and his group left the area very clean. There seems to be less emphasis on this event state wide than in the past.
6. **Nominating Committee: Tom Burgess** has agreed to serve on this committee. It needs at least one more member. In the meantime, those with suggestions for new members should give their names to Tom.

7. **Website: Jim Dannhauser** has updated the Association website. Telephone numbers and addresses are off the directory and there is now a general e-mail address for inquiries: cotuitcivicasassociation@gmail.com. The pages have been tidied up. There was further discussion of the e-mail list which Bill Babcock will undertake to update. The nature of the organization, of its membership and of its clientele renders blanket e-mail communication impractical
8. **Cotuit Water Company: Chlorine** continues to be added in small amounts to the drinking water. The Company lifted the request for water conservation on October 1. Contracts have been let for the new West St. tank; it should be up by May of 2016, The old Main St. tank should be demolished by September 2016 and the old tank at West St. by January 2017.
9. **CPR Training: Chief Olsen** will continue to give CPR training only on a demand basis from now on. He has trained over 500 residents in CPR and is happy to do more as time and demand allow.
10. **Controlled Burn – Crocker Neck:** This is now scheduled for October 17-19 depending on weather conditions.

The meeting adjourned at 8:30 PM.

**Respectfully submitted,
Thomas K. Burgess, Secretary**



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, September 2, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Jim Dannhauser, Natalie Spence, Phyllis Miller, Chris Gargiulo, Dick Hamilton, Mike Scanlon, Jessica Rapp Grassetti.

Absent: Tom Burgess, Bill Babcock, Dave Doyle, Dick Hamilton, Chris Olsen.

Secretary's Report

On a motion made and seconded, the minutes of the Executive Board meeting on August 4, 2015 were approved.

Treasurer's Report

On a motion made and seconded, the Treasurer's report to August 31, 2015 was approved

Guest Presentation: Conrad Geyser representing **Cotuit Solar** would like to see a business district established in Cotuit village. He argued that this reflected past usages in the village. After some discussion, he was referred to JoAnne Miller Buntich at the Town Growth Management Dept., where a comprehensive traffic and usage study is being developed for Cotuit. She will be presenting this at the October Civic Association meeting at Freedom Hall. Conrad will attend to present his views.

Precinct 7 Report

Jessica Rapp Grassetti reported on the following items: (1) James Curtis has applied for a business permit to run the vacant garage at 505 Main St. Chris Olsen has provided written testimony to the building inspector in re: the continuous business activity at that location up to recent date. (2) The trash barrel at the Town Dock is undersized. Champ House may add a recycling redemption container to help here. (3) The tree limbs identified as a hazard at the Y at Ocean View and Main have been trimmed. (4) The tennis court at the Waldorf School has now been resurfaced. The open field here needs some attention. (5) The police car on School Street has now been removed.

Old Business:

1. **Fishing Tournament:** There has been no report as yet on the proceeds from this year's event.
2. **Christmas In Cotuit: Dave Doyle** has made a deposit to secure the hay ride.
3. **Dinghies and Vessels:** Unclaimed vessels remaining in Town possession after last year's closing date for storage on Town property will be auctioned off at the Natural Resources Building on Saturday, September 19, 2015.

- 4. Coastal Cleanup:** This will occur on Sept 19, 2015, except at Ropes Beach where the Three Bays Paddle Board and Kayak Competition interferes with clean up.

New Business:

- 1. Election of Officers:** The following were elected as officers of the Executive Board:
Rich Boden: President
Jim Dannhauser: Vice President
Natalie Spence: Treasurer
Tom Burgess: Secretary
- 2. Resignation:** Due to heavy work load and other obligations, Stacy Schakel has resigned from the Executive Board. However, she will continue to help with the website and the 4th of July Parade registration on a volunteer basis. The Board expressed appreciation both for Stacy's past service to the Civic Association and for her willingness to help out in those important areas.

The meeting adjourned at 8:30 PM.

Respectfully submitted.

Phyllis Miller, secretary pro-tem

Transcribed by Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, August 4, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Tom Burgess, Bill Maher, Bill Babcock, Jim Dannhauser, Dick Hamilton, Jessica Rapp Grassetti.

Absent: Dave Doyle, Chris Gargiulo, Chris Olsen, Mike Scanlon, Stacey Schakel.

Secretary's Report

On a motion made and seconded, the minutes of the Executive Board meeting on July 7, 2015 were approved as amended.

Treasurer's Report

On a motion made and seconded, the

Secretary's Report: The Secretary's report for July 7, 2015 was approved as amended.

Treasurer's Report: The Treasurer's monthly report to July 31, 2015, was approved as presented.

Guest Presentation: Pat Lintell reported on his work promoting running and cycling events locally. He announced that a group of local cyclists have planned an informal ride in the Cotuit area on the second weekend before Thanksgiving. They are proposing a \$20-dollar contribution to enter and the donation of one toy in a "Toys for Tots" program that would go to needy families in Cotuit. He envisions about 20 to 40 cyclists at most. This will not be an advertised event but merely an informal ride. The proceeds would be donated to the Cotuit Civic Association. The Executive Board thanked Pat Lintell and Rob Miceli for their thoughtfulness.

Precinct 7 Report

Jessica Rapp Grassetti reported on the following items: (1) the tennis courts at the Waldorf school await asphalt. The end date for this project is scheduled as August 20 (2) Street sweeping is continuing in the village. Not all developments have been cleaned to date. (3) There is general appreciation for the sidewalk overlays on Main St. which have been completed; (4) Jessica visited Loop with the town engineer and other officials to see if additional parking might be found on Ocean View Ave. as it rises from the Riordan/der Hagopian drives to Main St. (5) The big belly trash can at the Town Dock is not sufficient. At least one more will be needed at this site and Jessica is working with Champ House to see if they will install a recycling collector here. Perhaps the launch service owner might consider funding one. Phyllis Miller noted that the Civic Association has volunteered to purchase two of these for Riley's and Ropes beaches. Jessica recommended that the Civic Association open a Gift Account with the Town which would allow for the donation of funds to go through the regular non-taxable procurement process of the

town. This could be used multiple times. (6) The ordinance on single use plastic bags is due for a first reading on August 13. (7) Jessica noted that illegal vessels on the Ropes Beach area had been stickered. There was a discussion about what action the Harbormaster would take with non-compliance. Jessica will contact Harbormaster Horn. (8) The Water Dept. has received a 78-page report it commissioned reviewing the water quality in Cotuit. Water is still being chlorinated at this time. (9) The water in Rushy Marsh appears low. Research is being done to see what permitting is necessary to allow for adjustment to the gate at the outflow to maintain appropriate levels.

Old Business:

1. **Nominating Committee.** Bill Babcock and Phyllis Miller presented the slate of candidates for election to the Executive Board at the Annual Meeting; new member for election to a term ending in 2018: Natalie Spence; old members for re-election to the Board for terms ending in 2018: David Doyle, Phyllis Miller and Stacey Schakel. Election of officers will be held at the first Board meeting after the Annual Meeting; President: Rich Boden; Vice-President: Jim Dannhauser; Secretary: Tom Burgess; Treasurer: Natalie Spence.
2. **Dinghies.** The vessel count in the village is 125 down from 155 last year. As per Precinct 7 report, action will be taken to see what will be done with illegally stored vessels.
3. **Village Clean-up.** This will be scheduled to coincide with the Massachusetts Coastal Clean-up in September.
4. **Fishing Tournament.** This was a success with 31 boats participating up 10 from last year.
5. **Website:** There was agreement that the website looks more attractive with pictures. Jim Dannhauser is putting together some ideas for the website and will submit them for review via e-mail in the next week or two.
6. **Freedom Hall Meetings:** The talk by the police was excellent though lightly attended. Phyllis Miller noted that the Board should not feel committed to regular meetings at Freedom Hall unless there were topics for timely discussion. The August meeting will feature Fiona Jensen presenting material on Calmer Choice which she has been implementing in the local school system.

New Business:

1. **There was no new business.**

The meeting adjourned at 8:35 PM.

**Respectfully submitted,
Thomas K. Burgess, Secretary**



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, July 7, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Bill Maher, Jim Dannhauser, Dave Doyle, Dick Hamilton, Chris Olsen, Mike Scanlon, Stacey Schakel. Jessica Rapp Grassetti.

Absent: Bill Babcock, Tom Burgess, Chris Gargiulo.

Secretary's Report

On a motion made and seconded, the minutes of the Executive Board meeting on June 2, 2015 were approved.

Treasurer's Report

On a motion made and seconded, the Treasurer's monthly report to May 31, 2015, was approved as presented.

Precinct 7 Report

Jessica Rapp Grassetti reported on the following items: (1) the pedestrian improvement plan for Cotuit is now on the Town of Barnstable's website. Two issues remain to be addressed which will be dealt with in September. (2) At the request of the abutter, the dumpster has been moved back at the Town Dock, a new unit is to be installed there; (3) Parking enforcement needs to be ramped up; (4) the plastic bag ordinance will not be on the Town Council agenda until August, (5) work is in progress at the tennis courts at the Waldorf School. They will be lined for tennis and pickle ball. (6) The permit for a controlled burn on Crocker Neck has been extended to October.

Old Business:

1. **Fourth of July Parade.** Registrations were key to the success of the parade. Accolades were given to Stacey Schakel and Dave Doyle for their diligence. There were 20 antique cars, numerous floats as well as the 2 bands, which cost \$7800. On a motion made and seconded, the Board voted to confirm the Bag Pipe Band and the fife corps from Connecticut for the 2016 parade. A suggestion was made to use walkie-talkies among the volunteers to help coordinate their efforts at controlling the crowds. It was suggested that a banner or some other informative sign be made which could indicate to attendees from outside Cotuit who puts on and pays for the event.
2. **Dinghies.** The vessel count in the village is 110. At Ropes there are 2 or 3 non-conforming vessels

3. **August Executive Board Meeting.** The Nominating Committee will submit recommendations for elections and officers.

New Business:

1. **Bike Education:** Rob Miceli will give a ½ hour session for young bikers on Thursday 23 July. Information about this should be in the newsletter, at the Kettleer games and at the CMYC.

The meeting adjourned at 8:30 PM.

Respectfully submitted.

Phyllis Miller, Secretary pro-tem

Transcribed by T.K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, June 2, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Bill Maher, Jim Dannhauser, Dave Doyle, Dick Hamilton, Mike Scanlon, Bill Babcock, Jessica Rapp Grassetti.

Absent: Tom Burgess, Chris Gargiulo, Stacy Schakel, Chris Olsen.

Guest: Stew Goodwin (representing the Town of Barnstable Wastewater Advisory Committee)

Guest Presentation:

Stew Goodwin reported that the work of the Wastewater Advisory Committee was essentially brought to a halt a year and a half ago by order of the Cape Cod Commission which, in response to a lawsuit, had undertaken to develop an updated regional (i.e., Cape wide) wastewater plan pursuant to Section 208 of the Clean Water Act. That plan has now been submitted to the state for its review and approval. The final plan is due out sometime in September or October; and at that point, the town will be able—and required—to develop its own wastewater plan (as will all Cape towns).

The Cape Cod Commission plan is marked by two main features. First, it divides the Cape into a series of estuaries that are shared by two or more towns. The towns that share these estuaries will need to develop their plans for these bodies of water in cooperation with each other (for example, the towns of Barnstable and Yarmouth will need to cooperate in developing their plans for Lewis Bay). Thus inter-municipal agreements will be required in relation to each of the shared estuaries. At present, no such agreements have been reached. But, once concluded, these negotiated agreements will set the terms for the implementation of the various towns' wastewater plans. Second, the Commission's plan strongly encourages the exploration and, where feasible, the adoption of wastewater solutions that are alternative to sewerage. Thus all alternatives are to be considered before resorting to sewerage. However, it should be noted that the Commission's plan does not take into account what are called "contaminants of emerging concern" (e.g., pharmaceuticals, household chemicals), but instead focuses only on the removal of nitrogen from the Cape's bays and estuaries. At present, however, there is no indication that any system designed to reduce nitrogen will also reduce "contaminants of emerging concern."

The Commission's current estimate is that an adequate, Cape-wide solution to the nitrogen problem will cost somewhere between 4+ and 6+ billion dollars, with one half of that cost falling to the towns. With respect to cost, the Town's Wastewater Advisory Committee had come to the conclusion that the wastewater districts in the Town should be coterminous with the Town's existing water districts so that (a) taxpayers would be paying for local remediation rather than for town-wide remediation and (b) funding for required remediation could be achieved without the need to resort to Proposition 2 ½ overrides. In contrast, however, the Commission designates the towns as the Wastewater Management

Agencies under its plan and thus leaves no way around the need for Proposition 2 ½ override and/or debt exclusion votes. The further result is that all taxpayers within a town will have to pay for the entire town-wide scheme of remediation.

In the past year and a half, the Town's Wastewater Advisory Committee has been able to do some small things which were allowed by the Cape Cod Commission (e.g., treatment of storm water run-off in Hyannis; oyster reefs in the Marstons Mills River and some other places, approval of sewerage in an area of Hyannisport and around the Mary Dunn wells). The Advisory Committee is to be dissolved, however, and will be replaced by a new committee which is apparently to include several town councilors.

Finally, two further points should be noted: (1) insofar as sewerage is adopted, it will pose the problem of how the resulting effluent is to be disposed of; and (2) the problem of phosphorus in the ponds will also need to be addressed, but is not currently included in the Cape Cod Commission plan.

Secretary's Report

On a motion made and seconded, the minutes of the Executive Board meeting on May 5, 2015 were approved.

Treasurer's Report

On a motion made and seconded, the Treasurer's monthly report to May 31, 2015, was approved.

Precinct 7 Report

Jessica Rapp Grassetti reported on the following items: (1) street sweeping and line painting is now in progress; (2) Joanne Buntich will make her follow-up presentation on sidewalks and pedestrian safety at the June 16 public meeting of the Civic Association in Freedom Hall; (3) there will be a dedication and ribbon-cutting ceremony at Loop Beach on June 15 at 11:00 AM for the new handicap ramp; (4) all permits are now in place, and work is proceeding at 671 Main Street; (5) the question of the "hoarder's house" on Santuit-Newtown Road has been addressed: the occupant is now out of the house, a guardian has been appointed for him, the house will be torn down, and the land will be sold; (6) the Town's Historical Commission is looking for a new volunteer member, as are the Zoning Board of Appeals and several other town committees; (7) the dumpster at the town Dock has been moved to what is hopefully a better location and the "bouse house" has been relocated near the dumpster; (8) fires have been reported on a private beach near Oregon; (9) there will be a controlled burn on Crocker Neck between the hours of 8:00 AM and 4:00 PM during the week of June 8-12. Jessica also indicated that she had some concerns about the follow-up (or lack thereof) to the Town Manager's Cotuit "site visit."

Appeal Letter

It was agreed that the best time to send out the Association's annual appeal letter would be at the end of June when most summer people have opened their houses—and their mailboxes—for the summer.

July 4 Parade

David Doyle reported that he expects about the same number of participants in the parade this year as last, plus the two new fife and drum bands. He noted that the Cotuit Federated Church had approached him with the suggestion that a church group pushing grocery carts and collecting donations of canned goods would like to enter the parade. After some discussion, on a motion made and seconded, the participation of the church group was approved. Rich Boden added that more volunteers are still needed as safety monitors for the parade. All willing to volunteer should report to the Post Office at 10:00 AM on the 4th.

Trash Bins

Rich reported that Dan Santos, the head of the Town's DPW, is on vacation and will be back tomorrow. It will be less expensive to purchase the compacting trash bins through the town with Dan's help than for

the Civic Association to purchase them on its own.

Adjournment

There being no further business to come before the meeting, it was duly adjourned.

Respectfully submitted,
William Babcock, Secretary *pro tem*



PO Box 121
Cotuit, MA02635
Minutes

Executive Board Meeting, Tuesday May 5, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Tom Burgess, Bill Maher, Jim Dannhauser, Dave Doyle, Dick Hamilton, Chris Olsen.

Absent: Bill Babcock, Chris Gargiulo, Mike Scanlon, Stacy Schakel, Jessica Rapp Grasseti.

Business Meeting

Secretary's Report: The minutes of the Executive Board Meeting for April 7, 2015 were approved.

Treasurer's Report: The Treasurer's monthly report to 4/30/2015 was approved.

Presentation: Sheila Place, a member of **Cape Environmental Action**, presented information about CEA's drive to implement a Cape-wide ban on plastic bags such as distributed by supermarkets and stores. Thus far, four Cape towns have accepted the ban with various lead times for implementation. Plastic bags are increasingly undesirable for recycling, a major pollutant of the oceans, and a product of oil and gas. Exemptions would include thin film bags used for dry cleaning, newspapers etc. Sheila has been in contact with the Town Attorney about drafting a proposal for the Town Council. She requested the support of the Civic Association for the bill via a letter to the Town Council and Town manager. The Board agreed to support the measure and will take up the matter with Jessica Rapp Grasseti, Town Councilor, Precinct 7.

Precinct 7 Report: In the absence of Jessica Rapp Grasseti, no report was given.

Old Business:

- 1. Concerns of Cotuit/Town Manager's Site Visit.** Rich Boden asked Tom Burgess to give a brief report of the visit of the Town Manager and other Town officials to Cotuit on April 28th. He did so and it was suggested that these minutes be placed on the Association website when completed. [This has been done.] The minutes are included with these as an attachment.
- 2. Dinghy Regulations:** The Town has developed and accepted a regulation of a maximum length of 12 feet and width of 5 feet for vessels stored on public ways to water. The Town Dock is an exception where the maximum length is 10 feet,

width 5 feet for dinghies attached to the dock floats. Regulations can be found at the Town website. Notices have been posted at ways to water by the Harbormaster's office.

3. **Trash Barrels: Dick Hamilton** distributed a photograph of the "Big Belly" compactor trash receptacles that the Town is proposing to buy, after installing one in Hyannis as a trial. Phyllis Miller noted that these bins have relatively small apertures to discourage the entry of household trash, compact the trash and communicate to the DPW to report when they are nearing capacity. The Board was in agreement that they were not unattractive and would be a distinct improvement over what has been the norm in the past. On a motion made and seconded, the Board voted unanimously to approve the expenditure of funds to support the Town and provide barrels for Riley's and Ropes Beaches. Town funds will purchase those for Loop beach.
4. **Website:** There was a brief discussion concerning keeping the new Cotuit Event Calendar updated. Jim Dannhauser noted that the information is only as good as the willingness of organizations to give it to us. He felt that the website could use some photographs of major events such as the parade and the fishing tournament to make it more attractive. He will work with Stacey Schakel on that.
5. **Fourth of July Parade: Dave Doyle** submitted a proposed budget for the parade. The hiring of two additional bands is covered by the generous donation from the fishing tournament. He had additional funds in the budget for more port-a-johns as well. Chris Olsen mentioned that the public is welcome to use the facilities at the Fire Station. The proposed budget was approved unanimously. Other aspects of the parade and registration are on track.
6. **Boy Scout Projects: Chris Olsen** reported that involvement with two major events had delayed Boy Scout work on sidewalk clearance. Work continues on the project to put lights in the Town Green. Boy Scouts are available to help whenever the Association wishes to call for a beach or villageown clean-up day.
7. **Cotuit Water Dept.:** Rich proposed that the Association advertize the Water Dept. meeting at Freedom Hall on Wednesday, May 13 concerning the proposed new water tank on West Street. The Board approved this and Dave Doyle will see that a sign is placed in the village.
8. **Freedom Hall Meetings: Tuesday, May 19 will be Candidates' Night** for those running for offices in the district. On **Tuesday, June 16, Joanne Miller Buntich** will present a follow-up to last year's **Sidewalks, Roads and Safety** session.
9. **Lowell Property: The Barnstable Land Trust** is continuing its campaign to purchase the property. It is estimated that less than \$400,000 remains to be raised to complete the purchase.

B. New Business

1. **The Cotuit Fire Boat: Chris Olsen** asked the Board's opinion about the proper placement of the Rescue Boat. Cotuit is the **only** village with out a permanent/convenient docking area for a rescue boat. Last summer one rescue was very close, and the time consumed in launching the rescue boat could have been a vital factor in saving a life. The Board recommended that Chief Olsen explore with the Town and the Prudential Committee what the insurers demand regarding the rescue boat. This may be sufficient to outweigh the past resistance to providing a berth for the rescue boat at the Town Dock.

The meeting adjourned at 8:45 PM.

Respectfully submitted,

Thomas K. Burgess, Secretary

Attachment: See old business, item 1:

Town Manager's Site Visit April 28, 2015

Tom Lynch, Barnstable Town Manager, and officials from the Town Departments met with the Executive Board and Jessica Rapp Grasseti, Town Councilor, at Freedom Hall at 9:00 AM. Rich Boden opened the meeting, noting that the emphasis of this year's "Concerns of Cotuit" was on safety: on the roads, on the sidewalks, at the beach and on the water. To that end, he drew attention to the following among others:

1. Road safety: excessive speed on the roads and heavy use by trucks doing road and reclamation work. Poorly marked crosswalks. Pothole and curb repair.
2. Sidewalk: rough terrain, worn condition and encroaching vegetation and hedges along busy sidewalks
3. Limited parking and the need for enforcement
4. Risky swimming from Riley's Beach to Sampson's island and maintenance of a clearly marked channel, location of legal dinghy placement at Ropes Beach

Those attending left at 9:45 for a site visit in the Village. This went to:

1. Town Dock: the Town will change the light at the dock to an LED inconformity with the village lighting, relocate the dumpster and port-a-potty further up the parking lot, and resurface the center of the road to allow rain water to drain off the center of the road. The dinghy regulations for the Town Dock will remain 10' x 5' as has been the case in the past.
2. Main St.: The cross walks at the corners of Main and School will be repainted clearly.

3. Main St. Resurfacing and renovation will be done to the sidewalks to Sea St.
4. Riley's Beach: Signage will be posted to warn of dangerous currents in the channel.
5. Loop Beach: Recreation Dept. is installing the handicapped ramp for dedication in June. DPW/Highways will look at clearing back vegetation by existing parking places on Ocean View and possibly making 2 more. Further work will be done to minimize flooding at the bottom of Ocean View.
6. Main St. from Loop to Oregon Beach: Emergency pothole repair is scheduled prior to the resurfacing. Heavy trucks have been cautioned to go slowly. Town Councilor asked that Fullers March Road be maintained as an evacuation route in the event of storm flooding. The shoulder of the road at the edge of Rushy Marsh will be graded and seeded to allow water to run off the road.
7. Main St.: An illegal curb cut was noted at 1186 Main St.
8. Lowell Ave. and Putnam Ave to Old Post Road: Improved parking is perhaps possible for trailers and baseball fans.
9. Little River Road Way to Water: The road surface needs renewal. It was suggested that the Town research purchasing the abutting property which would provide safe parking and space for vessels storage.
10. Putnam Ave. at Ropes Field: To ensure a clear view around the 90-degree curve, no parking signs will be put to prevent parking at the corner.
11. Ropes Beach: an additional section of low fencing will be added to the south of the existing fence. Dinghies should be fastened to these fences and not placed on the beach grasses. The road down from Putnam needs brushing to keep catch basins clear.
12. Hooper's Landing: Parking immediately southwest of the boat ramp should be "15 minutes" only. Additional parking spaces on the south side going up to Main Street should be configured.



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- 2. Sidewalk: rough terrain, worn condition and encroaching vegetation and hedges along busy sidewalks**
- 3. Limited parking and the need for enforcement**
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P. O. Box 121
Cotuit, MA 02635

MINUTES

Executive Board Meeting, Tuesday, April 7, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Bill Babcock, David Doyle, Jim Dannhauser, Dick Hamilton, Mike Scanlon, Chris Gargiulo, Chris Olsen, Jessica Rapp Grassetti.

Absent: Tom Burgess, Stacy Schakel.

Guest: Alex Lieberwirth, Eagle Scout Candidate

Guest Presentation: Alex Lieberwirth reported that his plan to provide electrical power and lighting for the village green had not been approved by the Boy Scouts Council and, as a consequence, he has turned to a different project to earn his Eagle Scout award. He also noted, however, that Chris Olsen's Explorer Scouts group will take over the project for the village green. Thus the project will not die; it will rather be pursued under different auspices.

Secretary's Report: The minutes of the meeting of February 3, 2015 were approved as written.

Treasurer's Report: In Bill Maher's absence, Phyllis Miller reported that, on the revenue side, she had received two payments of dues, each including a contribution, and that, on the expense side, she had made out one check to David Doyle for costs related to the July 4 parade.

Report on July 4 Parade: David Doyle reported (a) that he has one band under contract for the 2015 parade: the Ancient Mariner Fife and Drum band which will also perform in the Hyannis parade in the afternoon (cost: \$3000; rain fee: \$800); (b) that he has the parade permit in hand; and (c) that he has under consideration another band, the Spirit of America Fife and Drum band from Orleans, but has not yet negotiated a final price for this band and has made no final commitment to it. In this connection, David also noted that the usual bagpipe band is also committed to the parade. After considerable discussion, it was moved, seconded, and voted to approve having both fife and drum bands in the 2015 parade (1) subject to the final negotiated cost of the band and (2) with the understanding that the inclusion of two fife and drum bands may be for one year only. In effect, the 2015 parade will be a test run to see whether we want to have these two bands each year or not (assuming that the cost is not prohibitive).

Freedom Hall Meetings: David also reported the following schedule and topics for our public meetings at Freedom Hall: April 21: the Fire District Budget; May 19: Candidates' Night; June 16: Joanne Miller Buntich from the towns' Department of Growth Management in a follow-up meeting on sidewalks and pedestrian safety in the village; and July 21: pencil in a representative of the Police Department on safety and traffic management in the village.

Precinct 7 Report: Jessica’s report covered the following items:

- (1) The rescheduled hearing on “in season” dinghy storage on town beaches and ways to water will take place on April 17. Jessica will send out the current draft version of the Harbormaster’s proposed regulation which would limit vessels stored on beaches to 12’ or under in length and 5’ or under in beam. She suggests that the Civic Association submit its alternate proposal in writing to the Town Manager in advance of the hearing, proposing limits of 10’ or under in length and 4.5’ or under in beam.
- (2) There are several developments on the property at 671 Main St. Last Friday regulatory service and monitoring service agreements were submitted. The Cotuit Water Department will install monitoring wells and will be reimbursed by the developer. It will be required that the septic system be of a type that is at least one step up from Title 5 systems. The plans for the garage addition to the existing historic building have not yet been received.
- (3) On April 9, the Cape Cod Commission held a first meeting/workshop on waste water management under the 208 plan that is now complete and will shortly be released in its full form. In all probability, each town will have its own separate authority to raise the revenues and disburse the expenditures that the waste water management plan will entail. Also in all probability the current Citizens’ Advisory Committee will be morphed into the Waste Water Management Advisory Committee for the town. The Town Council will address some of these issues at its May and June meetings.
- (4) Putnam Avenue will be chip sealed this fall, and a new culvert will be installed where Little River passes under Putnam Ave. The resurfacing of High Street will not happen this year.
- (5) A flashing speed sign will be installed next week on Santuit-Newtown Road north of Route 28.
- (6) The work on Main Street from Ocean View to Oregon will continue until Memorial Day and will then be discontinued until after Labor Day.
- (7) Jessica noted concerns about the unsightliness at 1776 Santuit-Newtown Road and about the enlarged curb cut at 1286 Main Street.
- (8) With respect to the “Concerns of Cotuit” tour of the village with town officials, she noted that possible dates for the tour are April 28 and April 29, with her preference being April 29. She also suggested that two of our top concerns for the tour should be Mike’s garage on Main Street and the issue of winter snow removal, especially the late clearing of sidewalks in Cotuit.

Old Business:

1. Expenditures on Village Projects: We are now committed to significant expenditures for the July 4 parade and for remulching the playground at the Village Green. Under consideration is providing one or more trash bins similar to the one on Main Street in Hyannis near High School Road (a compacting trash bin that wirelessly notifies the DPW when it is full and ready to be emptied).

2. Definition of a “Vessel”: The Civic Association executive board has previously agreed on a policy that would limit vessels on Ropes Beach and other village beaches and ways to water to a length not greater than 10’ and a beam not greater than 4.5’, would stipulate no storage of vessels on marsh grass, would eliminate the storage of vessels that are easily transportable, and would favor providing racks for storing dinghies. This proposal will be presented at the hearing on April 17 as an alternative to the Harbormaster’s proposed policy (see above in **Precinct 7 Report:** 12’ length and 5’ beam).

3. Village Calendar: Jim Dannhauser has put together a nearly finally version of a calendar for the next six months. He will circulate it for comment next week. Once it has been revised in the light of any comments he may receive, he will forward it to Stacey for posting on the Civic Association web site.

In this connection, it was suggested that the Civic Association's web site might usefully be merged into the Fire District's web site; and it was agreed that this possibility should be explored.

4. July 4 Parade: The request for volunteers should be included in the next newsletter. For details on bands for the parade, see above.

5. Controlled Burn at Crocker Neck: The newsletter will also announce that there is to be a controlled burn at Crocker Neck Conservation Area in early May, exact date to be determined.

6. Boy Scouts: With regard to the village green project, see above. Chris Olsen also indicated that the scouts might be able to help with hedge trimming to improve sight lines at the intersection of Main St. and Piney Rd.

7. Sampson's Island: Rich Boden reported that applications for the various required dredging permits have been submitted. The permitting process, however, will take a while, as will the process of securing funding, and the actual dredging may not take place for a year or two.

New Business:

There was no new business.

Respectfully submitted,

William Babcock, Secretary *pro tem*.



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday February 3, 2015, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Bill Maher, Jim Dannhauser, Dave Doyle, Chris Olsen.

Absent: Tom Burgess, Bill Babcock, Chris Gargiulo, Dick Hamilton, Mike Scanlon, Stacy Schakel, Jessica Rapp Grassetti

President's Report: Rich Boden reported that Lindsey Counsell of Three Bays has not yet filed the permit applications for the dredging of Sampson's Island. He also stated that he had contacted the Conservation Commission as to what land is protected at Ropes Beach. No decision was rendered.

Secretary's Report: Accepted as written.

Treasurer's Report: The treasurer's monthly report was accepted.

Precinct 7: No report.

Old Business:

1. Calender: Jim Dannhauser reported that he has been receiving input.

2. Program: Dave Doyle has lined up the following programs for Civic Association general meetings: (a) for April, 2015, the Fire District budget; (b) for May, 2015, Candidates Night; (c) for June, 2015, the Cotuit Kettleers. The program for July, 2015, is still to be determined.

3. Concerns of Cotuit: The previously distributed listing of 2015 "concerns of Cotuit" was reviewed. These concerns will be presented by Rich Boden and Phyllis Miller, accompanied by Councilor Jessica Rapp Grassetti, in a meeting with the Town Manager on February 17.

New Business:

1. Fire Department: Chris Olsen reported that, during and following last week's blizzard, the snow plow equipment used by the Fire Department assisted in clearing paths to clients' homes for transport to the hospital. He also reported that the Department's new ambulance is in the process of being fitted with equipment for delivery in the late spring.

Respectfully submitted,

Phyllis Miller (on behalf of William Babcock, Secretary *pro tem*)



PO Box 121
Cotuit, MA02635
Minutes

Executive Board Meeting, Tuesday January 6, 2015, Cotuit Library, 7:00 PM

Present: R. Boden, P. Miller, B. Maher, J. Dannhauser, R. Hamilton, C. Olsen, M. Scanlon

Absent: T. Burgess, B. Babcock, D. Doyle, C. Gargiulo, S. Schakel

Presidents Report: Rich Boden reported that we are working on the village calendar. Suggestions were made as to cost and how to present it in the village; work is ongoing.

Secretary's Report: Approved as written

Treasurer's Report: Approved

Precinct 7: Jessica Grassetti reported that

1. The Town Manager has been advised of the proposed Eagle Scout program for the village green.
2. Jeffrey Ballard has been hired to restore the antique barn on the former Ropes property by the current owner.
3. The property on the corner of School and Crocker Neck cannot be torn down until a plan for a new house is approved.
4. The paving project for lower Main St. from Ocean View to Oregon has been postponed until spring.
5. The Town is working with the State to install turn signal arrows at the Osterville light at the intersection of Osterville/West Barnstable Road.
6. The NStar gas connection moratorium is for the northeast part of Barnstable.
7. The Solar Panel at the Transfer Station is now on line.

Old Business

- A. Dinghy Storage:** The Board reviewed the storage of vessels at Ropes Beach. It was agreed that no vessel shall exceed 10 feet in length or 5 feet in width. In the future permitting should be explored by the Waterways Committee. The Conservation Commission should be asked to advise us on which part of the coastal bank should not be used for vessel placement. Rich Boden and Mike Scanlon will meet with Rob Gatewood prior to the February Executive Board Meeting.

The Meeting adjourned at 9:30 p.m.

Respectfully submitted, Phyllis Miller, secretary pro tem