



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Meeting, Tuesday, April 5, 2016, Cotuit Library, 7:00 PM

Attending: Rich Boden, Bill Babcock Jim Dannhauser, Dave Doyle, Chris Gargiulo, Dick Hamilton, Phyllis Miller, Mike Scanlon, Natalie Spence, Jessica Rapp Grassetti.

Absent: Tom Burgess, Chris Olsen.

Guest: Fran Parks

Guest Presentation:

As chair of the Prudential Committee of the Cotuit Fire District, Fran Parks recommended that the Civic Association merge two of its planned public meetings into one, combining the meeting on the Fire District's budget with Candidates' Night and scheduling the combined meeting in May. If approved, this would mean that the key Fire District dates would be: May 17: Budget and Candidates' Night; May 24: Fire District election day; May 25: annual meeting of the Fire District. On a motion made and seconded, the merging of the two meetings was approved: budget night and candidates' night will be combined and scheduled for May 17, 2016. The April public meeting will be cancelled.

Ms. Parks also called attention to what appears to be the excessive signage that the Town is planning to install along the South Cape Bike Route that will run from Oregon Beach down Main Street to Putnam Avenue, along Putnam Avenue to Old Post Road, along Old Post Road to Route 28, and ultimately into Osterville, Centerville and Hyannis. Considerable concern was expressed both about the amount of signage and about the dangers of encouraging additional bike traffic on roads that are already too narrow to accommodate both bicycle and vehicular traffic without notable risks to both cyclists and motorists. Ms. Parks urged the Civic Association to write to the Town Council to register its concerns.

Secretary's Report:

On a motion made and seconded, the minutes of the Executive Board meeting of January 5, 2016, were approved.

Treasurer's Report:

On a motion made and seconded, the Treasurer's report through April 5, 2016 was accepted as presented.

Precinct 7 Report:

Jessica Rapp Grassetti reported on the following items: (1) The "site" visit of the Town Manager and department heads to Cotuit will take place on April 25 (meet at Freedom Hall at 9:00 AM for discussion prior to visiting the various points of concern in the village). (2) The request to place a bench at the Town Dock in memory of Chris Gargiulo's father has been declined by the town. Such private memorials are no longer allowed on public property. As an alternative, an "adopt-a-spot" might be permissible. (3) The Cotuit Library Association has applied for a CPC matching grant in support of its Gateway II project (specifically to

restore two chimneys, to install a lift, and to construct an ADA-compliant restroom on the main floor). (4) The Cotuit Water Department would like to install a cell tower where the water tower on Main Street will be taken down. It was receiving some \$85,000 of annual income from antenna rentals on the old water tower, but will not be able to install antennae on the new water tower and is therefore seeking approval of a separate cell tower. Jessica will oppose this request. (5) There has been no activity at 671 Main Street since the beginning of November. The project faces a deadline of December 16, 2016 to receive an occupancy permit. Otherwise the money placed in escrow will be forfeited. (6) As yet there has been no request for a business to move into 505 Main Street (Mike's Garage).

Old Business:

(1) Nominating Committee: The report of the Nominating Committee was postponed to the May meeting when Tom Burgess, the chair of the committee, will be back.

(2) Concerns of Cotuit: There was discussion of the best way to present the "Concerns of Cotuit" document so as to differentiate between the concerns that are new and/or need current attention and those that have been addressed in the past and require only to be maintained. The sense of the meeting was that some appropriate means of distinguishing between the two should be included in the document.

(3) 4th of July Parade: Dave Doyle reported (1) that the permit for the parade is in hand; (2) that two of the three bands we had last year will be back (the "Spirit of America" band from Orleans is not yet committed, negotiations over the band's fee are ongoing); (3) that he is having new signs made for the staging area where the marching groups line up before the parade begins (he is also having "slow down" signs made for Christmas in Cotuit); (4) that Stacey is all set to handle parade registrations; (5) that there will be a "Brought to you by the Civic Association" banner to be carried at the head of the parade; (6) that he will need as many parade volunteers as possible again this year to handle the same responsibilities as last year: and (7) that he proposes to raise the fee paid to the Brian Boru band from \$800 to \$1200 (to which no one objected). In relation to Dave's report, there was some discussion of whether and, if so, how to solicit donations at the parade to help in defraying the expenses of the parade.

(4) The Village Green: Rich Boden reported that there have been no new developments on the question of electrifying the green in order to have a spotlight on the flag.

Adjournment:

The meeting adjourned at 8:33 PM.

Respectfully submitted,
William Babcock, Secretary *pro tem*



P. O. Box 121
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Minutes

Executive Board Meeting, Tuesday, May 3, 2016, Cotuit Library, 7:00 PM

Attending: Rich Boden, Bill Babcock , Tom Burgess, Jim Dannhauser, Dave Doyle, Chris Gargiulo, Dick Hamilton, Phyllis Miller, Mike Scanlon, Natalie Spence, Jessica Rapp Grassetti.

Absent: Chris Olsen.

Guest: Jennie Wiley, Director; Antonia Stevens, Assistant Director, Cotuit Library

Guest Presentation:

Jennie Wiley introduced Antonia Stevens who presented a power point program on the current progress on the Library's Gateway II program which is currently underway to make the building entirely handicap accessible. The Library intends to make a similar presentation to the Community Preservation Committee of the Town of Barnstable to seek \$68,000 in funding for specific items in the project including a lift to allow handicapped access to all levels of the building, an improved entrance door, and to construct an ADA-compliant restroom on the main floor. The current cost to conclude the project is some \$210,000 of which \$101,000 is in hand with additional monies pledged. Jennie appealed to the Executive Board to write a letter to the Town Community Preservation Committee in support of the request for funds. On a motion made and seconded, the Board voted unanimously to have the secretary write such a letter of support. Jennie Wiley thanks the Board for its support.

Secretary's Report:

On a motion made and seconded, the minutes of the Executive Board meeting of April 5, 2016, were approved.

Treasurer's Report:

On a motion made and seconded, the Treasurer's report through May 3, 2016 was accepted as presented. As part of a discussion of the current expenses, the Board unanimously approved the purchase of a ½ page ad in the Kettleer's Yearbook and space in the Craft Fest publication on motions made and seconded.

Precinct 7 Report:

Jessica Rapp Grassetti reported on the following items: (1) From May 13 onward, there will be tree trimming etc. on route 28 for 20 days. (2) No work is being done at 671 Main St. despite assurance from the contractor that work has been about to recommence. Staff at the Building Dept. is changing. Jessica is concerned that the open structures may have to be condemned. The project faces a deadline of December 16, 2016 to receive an occupancy permit. (3) Changes are

being made in mooring permitting to allow registration in both spouse's names to allow for easier transfer upon the death of a spouse. (4) She will continue to monitor the Water Dept.'s request to build a cell tower on the site of the old Main St. water tank when it is disassembled. (5) The Barnstable Association for Recreational Shellfishing has restored the split rail fence at the settling trench at Ropes and cleared the area. (6) As yet there has been no request for a business to move into 505 Main Street (Mike's Garage).

Old Business:

(1) Nominating Committee: Tom Burgess and Mike Scanlon submitted the name of Fred Johanson for election to the Board to fill Stacy Schakel's position which terminates in 2018. On a motion made and seconded, the Board unanimously elected Mr. Johanson on condition that he renew his membership which has recently lapsed. The Nominating Committee is seeking candidates for election to the Board at the annual meeting in August.

(2) Concerns of Cotuit: There was general agreement that the site visit went well. Tom Burgess noted that our emphasis remains on the center of the village. Members from outlying parts of the village should be reminded to give the Board input if there are items of concern in their areas. It would be helpful to have an itinerary of sites to give to the attendees so all can easily follow the course of the visit. Bill Babcock reported that Little River Road has been nicely paved. Work is commencing on High Street and the pot holes and wear on Sea Street have been investigated.

(3) 4th of July Parade: Dave Doyle reported everything is going well and float permitting will begin seriously next month. Volunteers are always needed. A note to that effect will go in the next *Currents*.

(4) By-Laws: following a discussion in a previous meeting, Jim Dannhauser reviewed the by-laws. He submitted copies of the current by-laws and a draft copy of by-laws amended to more accurately cover the practices of the board currently. Members of the Board agreed to study the documents and discuss proposed changes at the June meeting.

(5) Membership: Bill Babcock submitted a membership report comparing membership over the years 2013 through 2015. There was a salient drop in memberships/donations in 2015 (total 306) from that of 2014 (total 374). There was general agreement that the Spring donation letter went out too late last year and that we need to emphasize that our month to month work such as publication of *Cotuit Currents* needs financial support from memberships. The secretary will submit a draft of a letter to the President by the end of the month.

(6) Monthly Meetings: May 17 – District Budget and Candidates; June 21 – Joanne Miller Buntich – sidewalks, crosswalks etc.; July 19 – Police Chief; August 16 – Annual Meeting and Elections.

New Business: There was no new business.

Adjournment: The meeting adjourned at 9:15 PM.

Respectfully submitted,
Thomas K. Burgess, Secretary



P. O. Box 121
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Executive Board Meeting, Tuesday, June 7, 2016, Cotuit Library, 7:00 PM

Attending: Rich Boden, Bill Babcock, Jim Dannhauser, Dave Doyle, Chris Gargiulo, Dick Hamilton, Fred Johanson, Phyllis Miller, Mike Scanlon, Natalie Spence, Jessica Rapp Grassetti.

Absent: Tom Burgess, Chris Olsen.

Guest Presentation:

The expected presenter, Steve Kaspan, the Director of Parking Compliance for the Town of Barnstable, was not present.

New Board Member:

Rich Boden introduced Fred Johanson who has been appointed by the Board to fill Stacey Schakel's unexpired term.

Secretary's Report:

On a motion made and seconded, the minutes of the Executive Board meeting of May 3, 2016, were approved.

Treasurer's Report:

On a motion made and seconded, the Treasurer's Report through May 3, 2016, was accepted as presented.

Precinct 7 Report:

Jessica Rapp Grassetti reported on the following items: (1) In the issue due out next month, *Cape Cod Living* magazine will carry a story on the Cape Cod Baseball League. (2) It has been suggested that a blue bin for recyclables should be placed at the Town Dock; she will be in touch with Dan Santos, the head of DPW, on this matter. (3) The heavy equipment is now being removed from the McCourt property on Main Street, and the work there is quieting down. (4) With regard to parking on Ocean View at Loop Beach, she noted (a) that there will be no more than eight parking spaces from the Riordans' driveway up toward Main Street and (b) that the Town will go before the Conservation Commission on June 14 in relation to its application to replace the present guard rail with a wooden guard rail. (5) The resurfacing of Sea Street and Cross Street is now complete. (6) The resurfacing of High Street is nearly done. (7) There is apparently no work going on at 671 Main Street, and it would not be a surprise if the developer filed for bankruptcy.

Old Business:

(1) July 4 Parade: Dave Doyle presented a projected list of expenses for the 2016 parade as compared with the actuals for the previous four years (including 2014 when the parade was cancelled due to threatening

weather). He also noted: (1) that the cut-off date for registration is June 20; (2) that walking groups do need to register; (3) that he is researching the cost of headsets/walkie-talkies for use in organizing the parade; and (4) he emphasized the need for volunteers (who should pick up their vests at the Post Office between 10:00 and 10:15 on the day of the parade).

(2) Fishing Tournament: The date of the fishing tournament will be August 13.

(3) Loop Beach/Ocean View Avenue: As an addition to Jessica's report, it was noted that the catch basin at Loop is full and needs to be cleared.

(4) By-Laws: It was agreed that the amendments to the by-laws should be mailed to recipients of *Cotuit Currents* and that we will need to check the membership of attendees at the annual meeting in August to make sure we have a quorum for the vote to amend the by-laws.

(5) Appeal Letter: The annual appeal letter will be mailed shortly.

(6) 671 Main Street: It was again noted that no work is going on at 671 Main and that the project manager appears to be spending less and less time at the site.

(7) Mike's Garage: A new catch basin is being installed in front of the garage, but no permit for work on the garage itself has been applied for or granted.

(8) Freedom Hall Meetings: The dates of the public meetings at Freedom Hall will be as follows: June 21, July 19 (the chief of police will be invited to be the speaker at this meeting), and August 16 (which will be the annual meeting of the Civic Association).

Next Meeting:

The July meeting of the Executive Board was cancelled. The next meeting will be on August 2 at 7:00 PM.

Adjournment:

The meeting adjourned at 8:25 PM.

Respectfully submitted,
William Babcock, Secretary *pro tem*



P. O. Box 121
Cotuit, MA 02635
Minutes

Executive Board Special Meeting, Thursday, June 9, 2016, Cotuit Library, 7:00 PM

Attending: Rich Boden, Bill Babcock, Jim Dannhauser, David Doyle, Phyllis Miller, Mike Scanlon.

Absent: Tom Burgess, Chris Gargiulo, Dick Hamilton, Fred Johanson, Natalie Spence.

Votes Submitted By E-Mail: Tom Burgess, Dick Hamilton.

(1) Regulations Governing Participation in July 4 Parade:

By unanimous vote, the Executive Board reaffirmed the current regulations governing participation in the July 4 parade.

(2) Mailing of Amendments to By-Laws:

The Board agreed to reverse the decision taken at the previous meeting and to mail the proposed amendments to the by-laws separately while mailing the annual appeal letter together with the newsletter (*Cotuit Currents*).

(3) Bass and Blues Fishing Tournament Banner

The Board reviewed the proposed wording of the Fishing Tournament banner and suggested a revised wording to bring the banner into conformity with the criteria for participation in the July 4 parade.

Adjournment:

The meeting adjourned at 7:45 PM.

Respectfully submitted,
William Babcock, Secretary *Pro tem*



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Minutes

Executive Board Meeting, Tuesday, August 2, 2016, Cotuit Library, 7:00 PM

Attending: Rich Boden, Phyllis Miller, Tom Burgess, Bill Babcock, Jim Dannhauser, Dave Doyle, Chris Gargiulo, Fred Johanson, Mike Scanlon.

Absent: Dick Hamilton, Chris Olsen, Natalie Spence.

Guest Presentation: Joy Lapsertis, President of the Board of the Waldorf School of Cape Cod gave an informative presentation about the Waldorf School and its curricular and extra curricular programs at the former Cotuit elementary school. The school offers authentic accredited Waldorf education programs for children from Parent & Child through Middle School, as well as aftercare, a summer program, and community events for the whole family. The curriculum nourishes the developing child and supports the child's growth through the important grade school years. The Waldorf aim is to provide an education that will produce well-rounded individuals who are able to think critically and creatively

Mrs. Lapsertis noted that the school wished to be an integral part of the Cotuit Community as well as to actively fund raise since their budget is fundamentally tuition based. Tuition runs at circa \$14,000 per annum. Members of the Board expressed appreciation to Mrs. Lapsertis for the speakers' program that the school has started as well as for the presence of the students in the village. Suggestions were made as to how Waldorf might contribute to Christmas in Cotuit and the Fourth of July Parade to raise awareness of the school.

The school is undertaking a new site plan toward renovating the playground and rethinking the area in front of the school on Old Oyster Road for improved access, parking and lighting. The school's current lease with the Town expires in 3 years but the school is on good terms with the Town and hopes to renegotiate a long term lease at that time. On behalf of the Board, Rich Boden expressed his thanks to Mrs. Lapsertis for her presentation.

Business Meeting:

Secretary's Report: On a motion made and seconded, the minutes of the Executive Board meeting of June 6, 2016, and the special meeting of June 9, 2016 were approved.

Treasurer's Report: In the absence of the Treasurer, Rich Boden passed out copies of the Treasurer's report. It was noted that a timelier mailing of the annual dues letter in June with the enclosure of *Cotuit Currents* had resulted in a positive response in dues in comparison to last year.
On a motion made and seconded, the Treasurer's Report through August 2, 2016, was accepted as presented.

Precinct 7 Report: In the absence of Jessica Rapp Grasseti, Rich Boden gave a précis of items of concern which he had received from her. 1) There have been complaints about trash piling up and overlong stays by craft at the Town Dock. Mark Els, Town Manager, will try to place a monitor at the dock for the remainder of the season to monitor both aquatic and regular parking as well as trash disposal during regular hours. Members noted that there should be a sign on the dock noting that tie up time is limited to 15 minutes +/- . It was suggested that the Harbormaster might present at the September general meeting. 2) Cross walk construction is proceeding at Main and Ocean View. 3) Work seems to be progressing at 671 Main St. 4) There is nothing new to report concerning the former garage on Main nor about sidewalk development for Putnam Ave.

Old Business:

- (1) **July 4 Parade:** Dave Doyle and all agreed that the Parade was a great success. Dave pronounced it the “least stressful” of his career! Minor complaints came from excess candy on the sidewalks in front of businesses such as the Kettle-Ho and the Fresh Market. Despite push back, children must go at the end of the parade in order for it to proceed forward in a uniform manner.
- (2) **Annual Meeting/By-Laws:** Jim Dannhauser noted that a quorum of 20 dues paying members was necessary to pass the amendments to the by-laws. It was decided that Bill Babcock and Phyllis Miller would check in those attending the meeting to note if dues were paid. Husbands and wives will be counted as separate votes for the quorum.
- (3) **CraftFest:** On a motion made and seconded, the Board authorized the purchase of a ¼ page ad in the CraftFest Bulletin of \$65.00.
- (4) **Nominating Committee:** The committee proposed Leslie Leveille, Carol Zais as new member, the re-election of Mike Scanlon, all to terms ending in 2019. These nominees and Fred Johanson will be offered for election and ratification at the Annual Meeting.

New Business:

- (1) **Library Planting:** Tom Burgess wondered if the Board could find out why the relatively new planting between the Library and the Village Green has become a patch of weeds. Who is responsible for the upkeep of this planting?
- (2) **Trees:** There are a number of dead or moribund trees along the village streets. It was noted that the Tree warden is about to retire. Upkeep and replacement of trees will be placed on the “Concerns” list.
- (3) **Tom Burgess** stated that he and his wife had hauled the very heavy remains of a Blue Fin tuna and a Mako shark off Riley’s Beach on Sunday morning, July 31, and taken the detritus to the dump. They had apparently been cleaned of the meat nearby and deposited there. It was unclear if these were undersized fish but they necessarily came in with a fishing/charter boat. The presence was reported to the police and Tom Burgess left a note of the finding on Henry O’Shaughnessy’s website to inform the fishermen and charter people.
- (4) **Dinghies:** The census is up. There are also anchored craft that remain beyond the 3-day limit.
- (5) **Riley’s Beach:** Phyllis Miller asked if the fire lane stripes could be refreshed at the bottom of Cross Street.

(6) Coastal Clean-Up: This conflicts with the Paddle for the Bays at Ropes Beach on 9/17. It was agreed that a weekend soon after Columbus Day would be the most suitable time for a village and beach clean-up.

Respectfully submitted,
Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes

Annual Meeting, Tuesday, August 16, 2016, Freedom Hall, 7:30 PM

Board Members Attending: Rich Boden, Bill Babcock, Tom Burgess, Jim Dannhauser, David Doyle, Phyllis Miller, Mike Scanlon, Chris Gargiulo, Dick Hamilton, Fred Johanson, Natalie Spence.

Via a check in process at the door, it was determined that a quorum of over 20 dues paying members of the Association were in attendance.

President Rich Boden called the meeting to order at 7:35 PM and give a short description of the Association's principal activities: The Fourth of July Parade, Christmas in Cotuit, providing information and education to Cotuit residents and channeling citizen concerns to the Town of Barnstable via our Town Councilor Jessica Rapp Grassetti and our annual Spring meeting with Town officials here in Cotuit for site visits to areas of concern. He noted that this would be his last meeting as President and member of the Executive Board and the audience expressed their hearty appreciation of a job well done.

He then called on **Vice President, Jim Dannhauser** to present the motion to amend and update the by-laws. As copies of the amended language had been sent to all dues paying members and posted to the website, Jim asked those in attendance if there were any questions on the nature of the changes. There being none, the motion was presented, seconded and carried unanimously.

Rich Boden then called on **Tom Burgess, Secretary** to present the **report of the Nominating Committee**. Tom noted that the terms of President, Rich Boden; Chris Olsen, Fire Chief; and Michael Scanlon, ended at this meeting. Stacy Schakel, a Board member re-elected last year to a term ending in 2018, felt compelled to resign from the Board for personal reasons this past year, but has remained – happily - a key part of our 4th of July Parade registration process via the internet. In May, the Board invited Fred Johanson to fill Stacy's position which he gladly accepted.

Tom acknowledged the great debt owed to the outgoing president for his tireless work on behalf of the village where much of his knowledge was gained from his long walks on our streets and lanes. Chief Olsen, despite a busy schedule of meetings which often conflicted with the Executive Board's, has always been and will continue to be a fervent supporter of our mission to inform our citizens and aid them in any way.

The Nominating Committee proposed the following members for positions on the Executive Board for 3-year position ending in August 2019: Leslie Leveille, Michael Scanlon, and Carol Zais, and to ratify the election of Fred Johanson to the Board for a position ending in August 2018. On a motion made and seconded, the nominees were elected unanimously. Rich then adjourned the Annual Business Meeting of Cotuit-Santuit Civic Association at 7:50 PM. This was followed by a very informative talk presented by the Marianne Long of the Atlantic White Shark Conservancy.

Respectfully submitted,
Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes

Executive Board Meeting, Tuesday, Sept 6, 2016, Cotuit Library, 7:00 PM

Attending: Jim Dannhauser, Phyllis Miller, Natalie Spence, Tom Burgess, Bill Babcock, Dave Doyle, Chris Gargiulo, Dick Hamilton, Fred Johanson, Leslie Leveille, Mike Scanlon, Carol Zais

Guests: Jessica Rapp Grasseti, Town Councilor; Fran Parks, Chair, Prudential Committee

Business Meeting:

Jim Dannhauser asked the attendees to introduce themselves for the benefit of new members to the Board.

Election of Officers: On a motion of the Nominating Committee, the following slate of officers for 2016-17 was elected unanimously: Jim Dannhauser, President; Phyllis Miller, Vice President; Natalie Spence, Treasurer; Tom Burgess, Secretary.

Secretary's Report: On a motion made and seconded, the minutes of the Executive Board meeting of August 2, 2016 were approved.

Treasurer's Report: On a motion made and seconded, the Treasurer's Report to 9/6/2016 was accepted. Natalie noted that donations and dues received in August were \$950.00, most of which was collected at the annual general meeting. Jim Dannhauser passed out an income and expense statement for 2015. He noted that our income (donations and dues) covers our ordinary operating expenses. Extraordinary donations, such as that from the yearly fishing tournament, actually meet the expenses of our important events: the 4th of July Parade and Christmas in Cotuit. Hence, we should husband our reserves.

Precinct 7 Report: Jessica Rapp Grasseti noted the following. 1) There is a public meeting on changes to the mooring regulations at the Town Hall on 9/7. These will allow spouses to hold moorings and titles together. 2) The additional parking spaces on Ocean View Ave. leaving the Loop Beach have been brushed out. These have been a success. 3) There have been mixed reviews on the changes at the northern intersection of Ocean View Ave. and Main St. There is 100% approval of the crosswalk but mixed reviews of the change to vehicle access from Ocean View to Main. Fran Parks spoke as one of those who found the change provides less view of oncoming traffic. Mike Scanlon agreed. The tenor of the discussion was to monitor the situation in the off season. Members noted that few if any streets meeting Main St. have unimpeded views right and left. 4) Jessica remains frustrated by the trash situation at the Town Dock. Mark Ells, Town Manager, suggests placing a monitor at the dock to monitor both aquatic and regular parking as well as trash disposal during regular hours. Members noted that such a monitor must have the authority to ticket infractions. Jessica is reluctant

to spend money on a trash guard. Most of the excess trash has been recyclables but there is no receptacle for same. The launch service may have some responsibility to provide for trash disposal.

Old Business:

- (1) Water Quality:** Lindsey Counsell and Three Bays would like to give a presentation at an Association Meeting. Jim will review to see if there is really anything new to report. Chris Gargiulo explained that the “red water” outbreak in August was caused by *cochlodineum*, a dinoflagellate algae native to the Pacific that has was first found along the Atlantic Coast south of Cape Cod. The science on the outbreaks of blooms is incomplete, but it does not appear to be associated with nitrogen loading as seemed to be implied by the *Cape Cod Times* article at the time. Water quality issues and nitrogen loading are a serious problem for the Three Bays but the red tide is a separate phenomenon. It is not harmful to humans but can cause fish kills. Shell fish cannot ingest the algae. Oysters appear to stop growing during the bloom and spat may die off. Jim Dannhauser urges members to be clear in their discussion of this issue with citizens who have questions.
- (2) Association Meetings:** September (Cotuit Water Department presenting on solar and Cell Tower projects) and October (Growth Management of Town of Barnstable re Putnam Avenue sidewalk). The May 2017 meeting will cover Cotuit Fire District candidates and budget. Jim Dannhauser will follow up with Joanne Miller Buntich to make sure that Growth Management will be prepared to present on Putnam Avenue as this was expected at the June session. He appealed to the Board for ideas for 2017 meeting topics and asked Board members to attend meetings if at all possible.
- (3) Fishing Tournament:** Dave Doyle reported that the Fishing Tournament netted \$9500.00 this year for the Association’s annual events. It was a huge success this year with more participants and superb weather. There was discussion of how best to thank Henry O’Shaughnessy and help him with the work of organizing the tournament. It was suggested that the application for entrance be downloadable from the CSCA website and that a formal “donation of the check with a “display check” and press coverage might be held at a time which promoted the tournament to anglers
- (4) Village Clean Up:** The ACMYC will clean up Ropes Beach and environs on 9/24. Phyllis Miller will oversee Riley’s Beach clean-up. Bill Babcock and Chris Gargiulo will do Little River Road to Old Post Road. Jim Dannhauser will organize a Putnam Ave. clean up. It was generally agreed that small groups targeting specific areas work best for the village. Loop will need attention as does Oregon Beach which the BLT has often done.
- (5) Web Site:** Jim Dannhauser distributed a sheet showing user info of the website in 2016 year-to-date. There have been nearly 4000 visits by 200 users. The web site management is hampered by the lack of an active administrator. Jim will seek out Paul Logan whose daughter set up the original web site to see if this situation can be rectified.

New Business: There was no new Business.

On a motion made and seconded, the meeting adjourned at 8:35 PM.

Respectfully submitted,
Thomas K. Burgess, Secretary



P. O. Box 121
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Minutes

Executive Board Meeting, Tuesday, October 4, 2016, Freedom Hall, 7:00 PM

Attending: Jim Dannhauser, Phyllis Miller, Natalie Spence, Tom Burgess, Bill Babcock, Dave Doyle, Chris Gargiulo, Fred Johanson, Leslie Leveille, Mike Scanlon, Carol Zais

Absent: Dick Hamilton

Guest: Jessica Rapp Grasseti, Town Councilor

Business Meeting:

Secretary's Report: On a motion made and seconded, the minutes of the Executive Board meeting of September 7, 2016 were approved.

Treasurer's Report: On a motion made and seconded, the Treasurer's Report to 9/30/2016 was accepted. Natalie noted that donations and dues will tail off in the Autumn and that expenses for Xmas in Cotuit should exceed funds currently in the checking account. It is expected that the donation from the Cotuit Bass & Blues Shoot-Out will be forthcoming before the beginning of December, which will help cover expenses. If necessary, there are sufficient funds in the money market account to cover event expenses. A deposit payment has been paid to Paradise Stables for the hay rides at Xmas in Cotuit.

Precinct 7 Report: Jessica Rapp Grasseti noted the following. 1) Santuit Road to Bay Road has been paved by the town. Although this is a private road, it was more cost effective to pave than patch the street. The Roads Committee of the Town will recommend that connector roads such as Old Kings Road and Santuit Road be put on a list of private roads that the Town will service. Tom Burgess recommended that Lowell Ave. be added to the that list 2) Main Street from Route 28 to Putnam Ave. has been repaved. The lines will be painted soon. Tom Burgess noted that the sign for Lowell Ave. seems to have disappeared. Fred Johanson asked for some police surveillance of speed. Cars are traveling considerably faster on the newly paved surface of Main St. 3) There is a new sign in the works for the Memorial Park. This was vetted by Phyllis Miller and Tom Burgess in the absence of other officers of the Board. 4) Columbus Day Weekend is "Walking Weekend" in the Town. Phyllis Miller handed out brochures that listed the walks in the Town. Phyllis and Steve Gould will give a walk at the Santuit Preserve and Gil Newton at Crocker Neck. 5) The mooring regulations have been revised to allow for spousal co-ownership. 6) Steve Gould has reopened the former Madeiras Garage on Main St. with a local mechanic on duty. 7) Peck's Boats has been sold to Anchor Marine which will move from West St. Hyannis to the Peck's Location. Cotuit Mooring and Marine's mooring operation will move to the Peck's site from the Jensen property on Main St. 8) Early Voting open at the Town Hall on 10/24 and on one Saturday at the Police Station on Phinney's lane.

Old Business:

- (1) **Association Meeting, Tuesday 10/18/16:** Joanne Miller Buntich of the Town Growth Management Department will return to speak on the proposed extension of the sidewalk on Putnam Ave. from Route 28 to Main St. Jim Dannhauser expects a good turn out as this is the time for public input on the project. Board members interested in this topic were advised to attend.
- (2) **Association Meetings:** Jim Dannhauser appealed to the Board for ideas for 2017 meeting topics and asked Board members to attend meetings if at all possible. Jim Dannhauser noted that a meeting with Amy Croteau of the Town's Natural Resources Department is on deck for the Spring.
- (3) **Ideas for raising public profile of Association:** Jim Dannhauser opened the discussion by noting the Leslie Leveille had little idea of the extent of the Civic Association's work until she joined the Board, and this is probably indicative of many Cotuit residents. Leslie offered to carry a banner in the 4th of July Parade indicating our sponsorship of the event. She and Dave Doyle will cost out a banner as well as screen printing the Association name on our "volunteer vests" so that viewers can identify the Association as the responsible authority at the Parade, Xmas in Cotuit and other events such as village clean-ups. There was discussion of lacing contribution boxes at Bruce Hall, Memorial Park and the Town Dock, but a decision was deferred until the November meeting when Leslie will come back with language for the banner(s) and other suggestions for consideration. Jessica Rapp Grasseti will explore Town support of 4th of July parades, she believes other villages get a donation to support their events.
- (4) **Sampson's Island Dredging Project:** In response to a query from our constituents, Jim Dannhauser reported that to the best of his knowledge, although permitting has been completed for this project, Three Bays had not been able to reserve the county dredge for the window of opportunity to do the necessary dredging, and therefore, dredging will not commence this year. There was discussion of how to best show our support for this project and reflect frustration over the delay. Jessica Noted that the new Town Manager, Mark Ells, is eager to develop a dredging calendar. The need overwhelms the county dredge, and she feels the Town should explore having its own dredge.
- (5) **Phragmites:** Tom Burgess will contact Town Conservation about renewing their contract for phragmites eradication at Ropes Beach. This has been quite successful but cannot be abandoned until complete. There was discussion of the cutting of the phragmites along the shoulder of south Main St. at the McCourt property. This will not clear up the problem and seems to have been an aesthetic measure taken by Mr. McCourt.
- (6) **Xmas in Cotuit:** Dave Doyle thanked the Treasurer for handling the deposit for the hay ride. He has not heard back from our Santa Claus yet, but serious preparations for the event do not start until late in the month. The usual number of volunteers are needed. Tom Burgess hoseyed a place at the pizza table.

New Business:

- (1) **Park Plantings:** Tom Burgess will contact Steve Sundelin of Town Structures and Grounds to thank him and his department for the full planting of the Memorial Park beds with

chrysanthemums and the fine display during the summer. He will express his hope that all three beds can be planted with bulbs for the Spring.

(2) Historical Society Flags; Jim Dannhauser will contact Vicki Vieira of the Historical Society about getting the flags removed from the telephone poles soon. They become tattered. Bartlett Tree is believed to remove them on the Society's behalf

On a motion made and seconded, the meeting adjourned at 8:00 PM.

Respectfully submitted,
Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes

Executive Board Meeting, Tuesday, November 1, 2016, Freedom Hall, 7:00 PM

Attending: Jim Dannhauser, Phyllis Miller, Natalie Spence, Tom Burgess, Dave Doyle, Chris Gargiulo, Fred Johanson, Leslie Leveille, Carol Zais

Absent: Bill Babcock, Dick Hamilton, Mike Scanlon,

Guest: Jessica Rapp Grasseti, Town Councilor, Henry O'Shaughnessy, Cotuit Fishing Tournament

Presentation: Henry O'Shaughnessy reported that this past August's Cotuit Bass and Blues Shoot-Out had been a great success with splendid weather, 30 boats, over 90 anglers, and the support of numerous generous sponsors. He thanked the Civic Association for the recent article on the Fishing Tournament's support of Christmas in Cotuit and the Fourth of July Parade that appeared in the *Barnstable Patriot* of October 28. In conclusion, he presented Jim Dannhauser with a check for \$10,000 to support Civic Association events. Jim warmly thanked Henry and his fellow organizers and sponsors for their generous support.

Business Meeting:

Secretary's Report: On a motion made and seconded, the minutes of the Executive Board meeting of October 4, 2016 were approved.

Treasurer's Report: On a motion made and seconded, the Treasurer's Report to 10/31/2016 was accepted.

Precinct 7 Report: Jessica Rapp Grasseti noted the following. 1) The Public Broadcasting System/Providence Pictures is making a movie at Crocker's Neck on the making of wampum by native Americans. 2) The steps at Riley's Beach are being looked at by the DPW. 3) There are two new Big Belly trash receptacles in the village an additional one at the Town Dock and one at the Cotuit Grocery. A Recycle receiving bin is planned for the Town Dock for the 2017 summer season. 4) The sign for the Cotuit Memorial Park is in production which will take 6-8 weeks. The flagpole in the Memorial Park will be renewed and lit. There was a request for tree trimming in the Memorial Park which will be reviewed. 5) The Phragmites at Ropes Beach will be treated in the Spring. There was a request to establish demarcation of the coastal embankment at this site. 6) There is a request to remove the 35 mile per hour sign near Lowell Ave on Putnam Ave and put a 30 mile per hour sign on Old Shore Road at Putnam. 7.) There is pushback from local abutters concerning permitting and renewal of business activity at Steve Gould's garage property on Main St.

Old Business:

(1) Sampson's Island Dredging Project: In an update, Jim Dannhauser reported that permitting for this project through the Mass. DEP is ongoing. Jessica Grasseti noted that dredging programs are becoming a priority for the Town. In response to Jim Dannhauser, she will provide addresses for letters of support for the project, as the period for public comment has reopened. Three Bays has given money for the

permitting and will support the first phase financially if permitted but the next years would be the Town's financial responsibility.

- (2) **Shellfish Closures;** Chris Gargiulo reported on the extensive shellfish closures affecting Nantucket Sound and Buzzards Bay as of 10/10/16 well as the recent closure of the Wellfleet Beds. A study by U. Mass. accidentally discovered an intense bloom of phytoplankton, pseudo-nitzschia in waters south of Cape Cod. The closure is a cautionary step as some forms of the protists secrete domoic acid which can cause Amnesic Shellfish Poisoning, a serious and possibly fatal affliction. No shellfish have tested positive for the acid and shell fishing resumed on 10/31 as the bloom had tapered off. The testing for this was slow as a recent outbreak in Maine had used up all the emergency testing kits. As a result, testing had to be shipped to Maine and Florida and took time. Ongoing study of this phenomenon is necessary. The Wellfleet situation is norovirus caused by contamination of the beds and will take at least three weeks to flush out. It's been a tough year for oystermen with the heat, drought and phytoplankton blooms.
- (3) **Xmas in Cotuit:** Dave Doyle reported all was on schedule. He will check the lights for the tree in the coming week. The Board authorized the placement of an additional porta-potty at the Town Dock. At the suggestion of the Board, Dave will query the DPW about placing some temporary "Slow" signs on School and Main to warn drivers of Christmas in Cotuit.
- (4) **Ideas for raising public profile of the Association:** Leslie Leveille and Dave Doyle distributed suggestions for lettering on the back of volunteer vests designs, and for banners to be used at Association events. The Board made unanimous choices for these and authorized their production. In addition, they authorized the purchase of a donation box to be used at events and Association meetings at Freedom Hall. There was discussion of adding to the shadow box displays at the Cotuit Fresh Market. This was tabled for further study. Dave noted that almost all Association material that had been stored at his house has now been moved into storage space in the village building next to the Fire Dept. This includes a couple of large wooden signs. There was discussion that one might be placed in Freedom Hall.
- (5) **Park Plantings and Phragmites:** Tom Burgess added to Jessica's Grasseti's comments reporting that Chris Gonella of Structures and Grounds had responded to a go-ahead from Darcy Kyle of Conservation to get this work order up and running for the Spring. Tom has written to Steve Sundelin and Chris to thank them for this and the splendid display in the Memorial Park gardens over the Summer and the Autumn. There are plans to fill all the beds with bulbs for the Spring.
- (6) **Putnam Avenue Pathway:** Jim noted the correspondence that the last meeting generated, much of it opposing the pathway on various grounds. It is not the purview of the Association to take sides in such matters but to provide information and education, but we can and have provided forums for villagers to be informed on the project and to speak up about it. Jessica Grasseti stated that the website covering this proposal is now up and running and appropriate office to address pro or con is the The Town of Barnstable Growth Management Division as well as herself. Jim will put information concerning this project in *Cotuit Currents*.
- (7) **Concerns of Cotuit:** Jim Dannhauser circulated a list of concerns for discussion at the December meeting. He welcomed additional suggestions at any time.

New Business: There was no new business presented.

On a motion made and seconded, the meeting adjourned at 8:50 p.m.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes

Executive Board Meeting, Tuesday, December 6, 2016, Freedom Hall, 7:00 PM

Attending: Jim Dannhauser, Phyllis Miller, Bill Babcock, Dave Doyle, Chris Gargiulo, Dick Hamilton, Fred Johanson, Leslie Leveille, Carol Zais

Absent: Tom Burgess, Mike Scanlon, Natalie Spence,

Guest: Jessica Rapp Grassetti, Town Councilor

Business Meeting:

Secretary's Report: On a motion made and seconded, the minutes of the Executive Board meeting of November 1, 2016 were approved.

Treasurer's Report: In the absence of the treasurer, Jim Dannhauser circulated the monthly Treasurer's Report. On a motion made and seconded, the Treasurer's Report to 11/30/2016 was accepted. The Board thanked Leslie Leveille for her donation for the costs of new Association banner and the cash donation box, which yielded \$93.00 at Xmas in Cotuit.

Precinct 7 Report: Jessica Rapp Grassetti noted the following. 1) The new sign has been installed at the Memorial Park. She is approaching the Historical Society about keeping the old sign as a memento. 2) Gas main work continues around the streets of the village. 3) Some residents of Waquoit Rd and Pine Ridge are interested in getting the roads paved in their area. 51% of the neighborhood must sign on for the town to undertake the project on a private road. 4) The developers of the condominiums at 671 Main requested an extension to the agreement with the town to complete the project with an occupancy permit by 12/31/16. Jessica did not recommend an extension and the developers attempted to barter with Town offering to repair the damaged windmill at the the so named plaza on Rte. 28. If they fail to complete the project, they may forfeit the monies held in escrow by the Town for the affordable units. 5) The controlled burn at Crockers Neck did not take place due to weather conditions and the window is closed on that project for this year. She met with the film crew which is making a movie at Crockers Neck on the making of wampum by native Americans. She will get info as to when the documentary will air. 6) Jessica distributed a copy of the Town 'Adopt-A-Spot' program which provides for citizens of the Town to maintain a traffic island or Town owned corner, such as Lelie Leveille currently does at the intersection of Old Oyster Road and Highland Ave.

Old Business:

- (1) Ropes Beach:** Phyllis Miller reported that Chris Gonella, the foreman of structures and grounds, has surveyed the extent of phragmites at Ropes Beach in advance of resuming treatment in 2017. The old damaged sign at the boat ramp has been removed. A study is being undertaken to remove the cement posts along the shore here and replace them with wooden posts recycled from the Barnstable Harbor renovation project. This would be an aesthetic improvement. Steve Gould need to clarify what portion of this stretch is under his ownership.

- (2) **Memorial Park:** Phyllis Miller reported that the flag pole project is underway and will be lit in the evening, perhaps by battery power. There may be a solar answer here. Chris Gonella would like the Board's approval to remove two Norway maples which are in bad shape in the park. He also would like to present ideas for changing the landscape design to integrate the stair from the Cotuit Library into the park. Dick Hamilton mentioned that the topic had been under discussion by the Library Board and Natalie Spence. It was suggested that Chris might come to the February Board meeting with ideas for presentation.
- (3) **Concerns of Cotuit:** Jim Dannhauser has distributed a proposed list and additional suggestions have been coming in for review. This shall be done prior to an April meeting with the Town manager and other town department heads. The final list will be given to Jessica well before that time.
- (4) **Meetings:** There will be no January meeting of the Board. Freedom Hall Association Meetings will be held monthly from May through September. Candidates for Fire District offices and budget presentation for the District are normally the purview of the May meeting. Wildlife on Cape Cod and in Cotuit is a tentative subject for a June meeting. Jim requested members to shoot him an e-mail with other possible subjects.
- (5) **Xmas in Cotuit:** Dave Doyle distributed the expense sheet for event which totaled \$2,483.17. Jim Dannhauser will write thank you notes to the various persons and businesses that supported this event. The day was a great success. The signs on loan from the DPW performed very well, and there was no need of a police presence to maintain safety. Two porta-potties from Pina sanitation were a plus and costs were discounted. Dave suggested that an additional face painter be sought for the Kettle-Ho and choices of design be limited to speed up that event to allow more kids to enjoy the treat. The horse and carriage was fully attended. The volunteer helping persons on and off was a plus. The owner has been ill and will possibly cut back, but Dave has other options for this part of the day when needed. Attendance was packed for the juggler at the library. It may be wise to schedule two sessions for this to ease the crowding. Dave expressed thanks to the Fire Department for the excellent fire safety demonstration. The Board expressed its thanks to Dave for a great Xmas in Cotuit with a rousing round of applause.

New Business:

- (1) **Outgoing President of Town Council:** Jim Dannhauser will circulate via e-mail of a draft letter of thanks to Jessica Rapp Grassetti whose last night as President of the Town Council will be 12/15/16. Jessica has been tireless in her work for the village and the town.

On a motion made and seconded, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Carol Zais, Secretary *pro-tem*

Transcribed by Thomas K. Burgess, Secretary