



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, November 6, 2018, 7:00 PM
Cotuit Library

Present: James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Dave Doyle, Dick Hamilton, Mike Scanlon

Absent: Chris Gargiulo, Fred Johanson, Leslie Leveille, Lallie Lloyd, Carol Zais

Guest: Jessica Rapp Grassetti, Town Councilor

1. **Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.
2. **Secretary's Report:** The minutes of the Executive Board meeting of October 2, 2018 were approved.
3. **Treasurer's Report:** The Treasurer's Report for the year-to-date through October 31, 2018 was approved. There were 254 dues paying members to date, 40% of whom gave a donation in addition to the \$25.00 dues. Natalie Spence noted that there have been additional dues received since the last tabulation of the number of members. She will get that information to Tom Burgess so that complete numbers of dues paying members can be calculated.
4. **Precinct 7 Report:** Jessica Rapp Grassetti reported:
 - The Town has finally completed a management plan for the Santuit Pond Reservation, which it shares with the Town of Mashpee. The completed plan has gone to Mashpee for review, after which it will be submitted to the State. Phyllis Miller has worked long and hard for this as the Town's representative to the Reservation oversight group and was help by Chris Gonella in this final push.
 - The chief of police had a successful meeting with village residents at the "Meet the Chief" gathering over coffee at the Cotuit Fresh Market.
 - Work has commenced on the dredging of Sampson's Island. Machinery has been barged over to the workplace.
 - Dinghies, kayaks etc. should be removed from Town beaches and ways to water by November 15.
 - The Town Manager will convene a meeting on 11/8 at 10 AM to review proposed fee changes for moorings, waitlists, and proposed dinghy, kayak fees etc. For those unable to attend, an e-mail comment may be made to the Town Manager at mark.ells@town.barnstable.ma.us. Suggestions about kayak racks and storage may be submitted to derek.lawson@town.barnstable.ma.us
 - There was no meeting of the Old Shore Road committee in October.

- There was an OUI arrest after an accident at the 90 degree turn on south Main St. at the junction of Pinquixet Cove Circle.
- On Tuesday, 11/27, the Board of Health will hold a meeting to amend or eliminate the Interim Regulations limiting development and increased individual sewerage systems south of route 28 to protect the Three Bays embayment area. The Town Councilor from Osterville appears to favor elimination! It behooves those who are interested in reducing nitrogen levels in the Three Bays area to make their views known to the Board of Health.
- There is no fresh news concerning the hedge at the south corner of Main St. and Piney Road.

Old Business

1. **Christmas in Cotuit:** Dave Doyle reported that everything was on track for the event which will be held on Saturday, December 1. The Kettle-Ho is trying to solve the problem of long waits for face painting at the event. Dave has bought some new lights with a longer guarantee. He will be a passenger on the fire boat in order that Sant's arrival go smoothly. Volunteers are assigned.
2. **Fire District Meetings:** In her absence, Carol Zais submitted a brief report on the Fire District Meetings in October. The water commissioners are trying to work out a new fee schedule in order to have water usage fees cover the water department costs, rather than relying in part on tax levies. Suggested rates might see a rise of 200%.
3. **Memorial Park:** The completed plan for improvements has been submitted to Dan Santos for ranking against other capital projects throughout the Town. It would be appropriate to form a "Friends of Memorial Park" group when the plans are ranked to encourage the Town to proceed with it. The Town likes to see village support. A new survey of Memorial park is underway as the playground may be on Town land not that of the Federated Church.
4. **Insurance:** There has been no reply yet from Lisa Mycock regarding her review of our insurance policies.

New Business: There was no new business.

The meeting adjourned at 7:40 PM

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, Monday, May 1, 2018, 7:00 PM
Cotuit Library

Present: Phyllis Miller, Natalie Spence, Tom Burgess, Bill Babcock, Dave Doyle, Chris Gargiulo, Dick Hamilton, Leslie Leveille, Mike Scanlon, Carol Zais

Guest: Jessica Rapp Grassetti

Absent: James Dannhauser, Fred Johanson,

1. **Secretary's Report:** The minutes of the Executive Board meeting of April 4, 2018, were approved as revised.
2. **Treasurer's Report:** The Treasurer's Report for the year-to-date ending April 30, 2018 was approved.
3. **Precinct 7 Report:** Jessica Rapp Grassetti reported on the following in Precinct 7:
 - The good news - the herring are finally running!
 - Efforts to find funding for the 1 million dollars forecast for the dredging at Sampson's Island were not accepted for review by the Community Preservation Committee. Funding is the first item on the Town Council agenda for Thursday, May 17.
 - The committee to review issues at Old Shore Road is still in the process of formation. Board members noted the sudden influx of kayaks at the new fences and the concomitant deprivation for dinghies for moored craft. Enforcement is always an issue.
 - Road repairs and improvements are ongoing at Mariners' Circle. Requests have been made for repairs and improvements to Santuit Road from School St. to Old Oyster Rd. Old Kings Road will be done soon. Requests have been made for repairs to Highland Ave, Lewis Pond Road and Lake St. The shoulder of Main Street from Sea Street to Ocean View needs attention.
 - Requests have been made for more enforcement of speed limits in the village.
 - Occupancy permits have not yet been issued for 671 Main St., but it is anticipated that they will comply within the month.
 - Chris Gargiulo inquired about the status of idea for lengthening the Town Dock. This is an idea that is one of several in a general review of the need for town piers in the Three Bays area in anticipation of increased aquaculture in the future.

Old Business

1. **Spring Clean-up:** Mike Scanlon reported that 27 volunteers had offered help. Lowell Park has been chosen as a gathering area and a site for a dumpster. Mike will be eager to have feedback for the clean-up crews about areas of particular concern. He and Leslie hope to draw on the volunteers to form "Adopt a Street" groups for ongoing clean-up efforts.

2. **Fourth of July Parade:** Dave Doyle reported that all was on schedule. The Parade organizers have issued a fiat that **only candy may be thrown from floats** etc. Prior entrants who have not adhered to earlier restrictions are being contacted and reminded of same.
3. **Concerns of Cotuit:** The meeting with the Town Manager and others will be May 24. This will be an in-depth discussion of concerns at Freedom Hall.
4. **Memorial Park:** Jim Dannhauser and Natalie Spence have an on-site meeting with the Town Architect and Chris Gonnella of Buildings and Grounds on May 11.
5. **Fire District Meetings:** Carol Zais reported as follows:
 - The Annual Report of the Fire District is very poorly edited. The membership of the Fire and Water Commissions is incorrect. There are numerous typos and inconsistencies. There should be a concerted attempt to remedy this next year.
 - Notwithstanding, the individual reports of the Fire Commissioners and Water Commissioners are clear, correct and important reading for those coming to the annual meeting of the Cotuit Fire District on May 30.

New Business. There was no new business.

Adjournment: The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes
Concerns of Cotuit Meeting, Thursday, May 24, 2018, 8:30 AM
Freedom Hall

Present: Executive Board - Jim Dannhauser, Natalie Spence, Phyllis Miller, Tom Burgess, Bill Babcock, Chris Gargiulo, Dick Hamilton

Town Officials - Jessica Rapp Grasseti, Town Councilor; Mark Ells, Town Manager; Matthew Sonnabend, Chief of Police; Lynne Poyant, Community Services; Elizabeth Jenkins, Planning and Development; Dan Horn, Harbormaster; Derek Lawson, Mooring Officer; Dan Santos, Director, DPW; Rob Steen, Assistant Director, DPW; Griffin Boden, Atlantic Design

- 1. Cotuit Channel Dredging:** Mark Ells reported that efforts are ongoing to establish a funding mechanism for this project. The Town will return to the Community Preservation Committee and will seek funding from waste water sources. Deferral of the item at the Town Council has been necessary but should not indicate unwillingness to undertake the dredging. The Town awaits the decision of the magistrate at the DEP hearing. Plans are ongoing for comprehensive permitting of dredging as an ongoing maintenance issue on all town waterways.
- 2. Ropes and Riley's Beaches:** Phyllis Miller reported the big belly receptacle is now in place at Riley's. Jim Dannhauser read a letter from Rob Padgett which detailed his frustration in finding a spot for his dinghy at Ropes when all the spaces at the low fences have been taken by over 60 kayaks deposited there. Dan Horn noted that some of the kayaks are without a name sticker. These will be removed after a warning note is placed on them. Jim Dannhauser submitted a photograph of the dinghy racks recently installed at the end of Mashpee Neck Road, suggesting that some solution such as that might be helpful at Ropes. Clearly there is a need for controlled and efficient boat storage at this site. The Harbormaster's office was pressed to speed up the formation of the committee to review this area and be more active with enforcement. APCC is already at work on improvements to water run off which may impact vessel storage.
- 3. 671 Main Street:** Jessica Grasseti reported that liens and monitoring issues have been resolved and occupancy permits have been issued for 2 affordable units and 1 market price unit. Phyllis Miller noted that there is still debris in the catch basin near Main Street and a large dead spruce that poses a danger to power lines etc.
- 4. Memorial Park:** The design is being reviewed to estimate the costs. In the meantime, the front beds need new flowers. When the Town undertakes the project, the flag pole needs to be replaced or repaired.

5. **APCC Storm Water Work:** Rob Steen noted that the Town continues to support this work and will cover all the progress so far in a full-scale review at the end of the meeting [see below]. Rob will update this presentation for a general meeting of the Association in July.
6. **Road Paving Needs:** Town officials want the public to use the “**Report a Problem**” feature of the Town website to report potholes etc. This replaces “See, Click and Fix”. Items entered under the new system become work orders directly. Jessica requested slow signs in the Mariners Circle area and attention to Highland Ave. and Lake St. The Town will research paving Santuit Road as a connector road to School St. Dan Santos has scheduled improvements at the junction of Old Oyster Road and Lewis Pond Road in the Fall. Drainage improvements at 114 Popponessett Road are scheduled for next month.
7. **Sidewalk Repair and Hedge Trimming/Removal:** Dan Santos asked that issues be reported directly to DPW. Hedge removal at 1055 Main has been delayed for a week by property owner request. The Town can prune large hedges which encroach sidewalks, but this will be unsightly and possibly lethal to the plantings. Replanting well back from the property line is the best solution. The Yews which obscure exiting the corner of Piney Road and Main Street are scheduled to be removed or trimmed to provide an acceptable sight line for automobiles. Natalie Spence requested that the lilacs at the corner of Nickerson Road and Main Street also be trimmed back. The sidewalk and shoulder of Main Street between Sea Street and Ocean View Ave to the north need attention.
8. **Lowell Ave. Parking:** Tom Burgess requested the Town examine parking on both sides of Lowell Ave. In many places cars can park entirely off the pavement, thus offering ample room for emergency vehicles. The town will contact Andy Bonacker, President of the Kettleers’ Board for suggestions. There was general agreement that the parking lot needs attention with paving and line painting. Where safe parking is possible it should be allowed, where it is not, no parking signs should be enforced.
9. **Trees:** The Town continues to try to remove dead and damaged trees. This year has been particularly hard. “Report a Problem” is a good way to contact the Town on this issue.
10. **Loop Beach:** Lifeguards and an attendant will be on site from June 23rd until the second week in August. Mark Ells made an appeal for local students to apply for lifeguard jobs. The Town is still looking to fill 8 positions. The Department of Recreation handles beach clean-up at Loop by reporting to the DPW. In response to a question from Jessica Grasseti, Mark Ells noted that Lovells Pond will remain “swim at your own risk” until further notice. Many Town ponds lack their beaches as the water table is so high at the moment.
11. **Parking:** Jessica requested an additional handicapped parking place at the Town Dock. The Chief of Police requested that villagers call if a problem is ongoing, whether parking or some other issue. There will not be paving of the south shoulder on Ocean View as it leaves Loop Beach. Parking should use the existing shoulder.
12. **Town Dock:** Dan Horn noted that the Town Dock is specifically for loading and off-loading. Derek Lawson will ask patrols to watch for offenders. Concerns and complaints should be called in to the Harbormaster’s office.
13. **Garbage accumulation:** The big belly trash cans do a good job but there is continual overage at the Town Dock, Riley’s and elsewhere, some of which is brought in from inland. Jessica asked at the bollard at the Town Dock be replaced. There was general agreement that egregious offenders

be ticketed and fined \$200. However, many people leaving the water with bagged trash, think they are merely doing a good service by leaving it neatly by the big bellies when they are full or if the bagged trash is too big to enter the receptacle. Rob Steen reported, on reviewing the camera footage from here, seeing a person in a Mercedes arrive and leave trash at the big belly! Mark Ells believes an attendant at this area is necessary.

14. Pedestrian Improvements at Main and School: Liz Jenkins will research this, which seems to have slipped through the cracks at the change of staff at Planning and Development.

15. Water Quality Issues: Rob Steen and Griffin Boden gave a Power-Point update on progress with water quality issues in the Town. Significant progress has been made toward designing the expansion of the existing traditional sewage system in Hyannis into areas west of its border, from route 132 in the north to Long Pond in the south. There is a review of the current station in Marstons Mills toward conversion to a pumping station to a route 28 connector to the Hyannis network. The non-traditional project to dredge the Mill Pond and convert existing and abandoned cranberry bogs into a natural nitrogen removal system is ongoing. The State has requested samples to be taken from the Mill Pond which is a good sign that the DEP is prepared to review this project. All waste water projects are designed over a 20-40-60 year period to eventually remove 100% of the nitrogen going into bays and estuaries from controllable sources. The costs of all are not inconsiderable.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
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Minutes
Executive Board Meeting, Monday, May 1, 2018, 7:00 PM
Cotuit Library

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Guest: Jessica Rapp Grassetti

Absent: James Dannhauser, Fred Johanson,

1. **Secretary's Report:** The minutes of the Executive Board meeting of April 4, 2018, were approved as revised.
2. **Treasurer's Report:** The Treasurer's Report for the year-to-date ending April 30, 2018 was approved.
3. **Precinct 7 Report:** Jessica Rapp Grassetti reported on the following in Precinct 7:
 - The good news - the herring are finally running!
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Old Business

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 - Notwithstanding, the individual reports of the Fire Commissioners and Water Commissioners are clear, correct and important reading for those coming to the annual meeting of the Cotuit Fire District on May 30.

New Business. There was no new business.

Adjournment: The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, June 5, 2018, 7:00 PM
Cotuit Library

Present: James Dannhauser, Bill Babcock, Dick Hamilton, Fred Johanson, Leslie Leveille, Phyllis Miller, Mike Scanlon, Natalie Spence, Carol Zais

Absent: Tom Burgess, Dave Doyle, Chris Gargiulo

1. Secretary's Report: The minutes of the Executive Board meeting of May 1, 2018 and the minutes of the Concerns of Cotuit meeting of May 24, 2018 at Freedom Hall were approved as circulated.

2. Treasurer's Report: The Treasurer's Report for the year-to-date through June 4, 2018 was approved.

3. Precinct 7 Report: In the absence of Jessica Rapp Grasseti, Jim Dannhauser relayed the report that she had e-mailed to him:

- She was pleased with the format of the Concerns of Cotuit meeting which she thought worked well.
- The hedge at 1055 Main Street will be dealt with tomorrow.
- She is waiting on a meeting on Old Shore Road and Ropes Beach.
- The APCC project for addressing the issue of wastewater run-off at Little River Road, Ropes Beach, and Cordwood Landing has been approved by the Conservation Commission, but there is a concern with respect to recreational shellfishing at Handy Point off Little River Road.
- [Here Jim Dannhauser inserted alerts about upcoming Civic Association public meetings: at the June 19 public meeting, the APCC will present its project for addressing the run-off issue at Ropes Beach, Little River Road, and Cordwood Landing; at the July 17 public meeting, Rob Steen of the DPW will present the Town's updated plans for addressing the wastewater issue town-wide.]
- The Town Council will ratify the appointment of Matthew Sonnabend as the new chief of police.
- With regard to 6751 Main Street, buyers have closed on at least one property. [Phyllis Miller noted here that there are no postal addresses and no Comcast hook-ups for the units due to the developer's failure to provide for these.]

4. Update on July 4 Parade: In the absence of Dave Doyle, Jim Dannhauser relayed his report that all preparations are in good order as of now, adding that a request for volunteers will appear in the next issue of *Cotuit Currents* and that he will also send out a Constant Contact e-mail blast asking for parade volunteers.

5. Review of Cotuit Clean-Up Day: Mike Scanlon reported (a) that some 30 volunteers took part, not including Executive Board members, (b) that the collected trash pretty much filled a dumpster even though several bags worth had been picked up a month or so earlier, (c) that Putnam Avenue may need more than 2 people per segment, (d) that Leslie Leveille was picking up bags of collected trash in response to phone calls from volunteers, and (e) that the tent had been very successful. In addition, there was general approval for the idea of scheduling a Fall Clean-Up, probably after Halloween. All agreed that Mike and Leslie had done a great job in planning, organizing, and running the Clean-Up.

6. Public Meeting Schedule: Jim again noted that the APCC will make its presentation at the June meeting and that Rob Steen will present the Town's updated wastewater plan at the July Public meeting. He asked for suggestions for topics for the August and September public meetings.

7. Fire district Meetings: Carol Zais reported as follows:

- The Fire Commissioners have addressed or are considering the following concerns and topics: training for response to attempted suicides; training for storm response; reporting calls in *Cotuit Currents*; funding for a new rescue boat; the possibility of a drone program.
- The Prudential Committee meeting was primarily devoted to preparation for the annual District Meeting. Also: the 2017 audit has started, but is behind schedule due to the District's conversion to a new financial software program.
- The Water Commissioners' meeting included the following topics: results of the most recent testing of the Cotuit water supply and wells are good; the 2018 flushing program is slow in getting under way; a "cost of services" study has started with the aim of designing a rate structure that will cover all of the Water Districts' costs; and finally there will be a special meeting of the Fire district on June 26 at 7:30 PM to approve the use of free cash, now certified by the state, to cover expenses that would otherwise have been met by incurring debt.

8. Other Business:

- Jim Dannhauser noted that there will be no Executive Board meeting in July. The next meeting will be on August 7.
- He thanked Phyllis Miller and Bill Babcock for their years of service on the Board.
- The Board approved sending out an e-mail blast announcing a Barnstable Clean Water Coalition meeting at the Wianno Club on June 29 on the subject "Update on our Waters and Watersheds."

Adjournment: The meeting was adjourned at 7:45 PM.

Respectfully submitted,
William Babcock, Secretary *pro tem*

8/27/2018

Banking Summary - Last year
1/1/2017 through 12/31/2017

Page 1

Category	1/1/2017- 12/31/2017
INCOME	
Donation	15,301.00
Dues	7,950.00
TOTAL INCOME	23,251.00
EXPENSES	
Advertising	379.31
Bank Charge	54.50
Christmas In Cotuit	2,423.28
Craftfest	65.00
Insurance	3,064.00
July 4th Parade	6,107.00
Office	244.99
Postage	3,693.10
Printing	3,584.60
Tax	
State	15.00
TOTAL Tax	15.00
Yearbook	395.00
TOTAL EXPENSES	20,025.78
OVERALL TOTAL	3,225.22



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, August 7, 2018, 7:00 PM
Cotuit Library

Present: James Dannhauser, Tom Burgess, Dave Doyle, Leslie Leveille, Mike Scanlon, Natalie Spence, Carol Zais

Absent: Bill Babcock, Chris Gargiulo, Dick Hamilton, Fred Johanson, Phyllis Miller

Guest: Jessica Rapp Grasseti, Town Councilor

- 1. Secretary's Report:** The minutes of the Executive Board meeting of June 5, 2018 were approved.
- 2. Nominating Committee Report:** Tom Burgess reported that the Nominating Committee of the Board had nominated the following individuals to stand for re-election - Natalie Spence, Dave Doyle and Fred Johanson - and Seth Burdick for election, all to three-year terms that expire in 2021. Lallie Lloyd was nominated to complete Bill Babcock's term which expires in 2020. On a motion made and seconded, the nominations were approved unanimously.
- 3. Ratification of Proposed By-Law Amendments:** On a motion made and seconded, the proposed amendments were approved unanimously for submission to the Annual Meeting.
- 4. Treasurer's Report:** The Treasurer's Report for the year-to-date through July 31, 2018 was approved.
- 5. Precinct 7 Report:** Jessica Rapp Grasseti reported:
 - Cotuit Bay had been closed to shell fishing for a week due to the vandalism of the porta-potties at Town Dock and Loop Beach on July 4. The vandals had been apprehended.
 - The Town Dock remains a location where trash violations are frequent. She will work to have an attendant assigned there for the next summer.
 - The committee reviewing Old Shore Road is meeting. Plans are afoot for an increase in the mooring fees throughout the Town to help with dredging costs. It is proposed that dinghies at Town landings etc. will have to service existing moorings and be stickered to the link. Kayaks may be offered racks on a lottery basis with a fee for the season.
 - The APCC project for addressing the issue of wastewater run-off at Little River Road has been postponed for additional review because of local resident concerns. The balance of the APCC project is expected to proceed as discussed.
 - A number of cars were ticketed parking 'against the flow of traffic' at Oregon Beach. She is working to have those tickets rescinded.

- The conservation commission and the D.P.W. have approved a project to redo the culvert at Old Kings Road together with the Town of Mashpee
- There has been a successful 22-acre controlled burn at Crocker Neck
- A number of large rocks that were placed by an abutter, impeding entrance to Fullers Marsh Road, have been removed. This is a public way to which the Water Dept. has need to enter.
- 671 Main St: One of the new owners has been the subject of a complaint for undertaking grading and landscaping without a permit.

4. Discussion regarding Pedestrian Improvement Projects: The Executive Board unanimously approved supporting cross walk improvements that were part of a village wide plan that was presented at a general meeting two years ago. It was suggested that the cross walk at Main and School be moved north to align with the walk exiting Memorial Park directly across from the top of Oyster Place descending to the Town Dock.

6. Federated Church Expansion Plans: The Church is holding an information meeting at Freedom Hall on August 13 to inform the public about proposed expansion of the church on its property lying to the north of the Church and Bruce Hall.

7. Fire District Meetings: Carol Zais reported as follows:

- The Fire Commissioners have hired a new firefighter. They are reviewing their mutual aid with Mashpee to which they respond more frequently than vice versa. The new boat has not been in the water as the electronics are being renewed.
- The Water Commissioners are reviewing a suggestion from the Prudential Committee to adopt the same system and programs as the P.C. and Fire Commissioners to better coordinate record keeping.

7. Fourth of July Parade: Dave Doyle reported that despite the generally successful running of the Parade, two entrants had deliberately flouted the rules against handing out or throwing out anything but candies. In one case, an item thrown had hit an onlooker causing an injury serious enough for a trip to the emergency room. It was unanimously agreed that Jim Dannhauser on behalf of the Civic Association send both entrants a letter informing these entrants of the severity of their breach of the Parade rules and their obligation regarding any compensation that might occur. Jim will review our insurance policies both general and event specific. Dave Doyle stated that he wished to step back as the principal organizer of the Parade and act as a mentor to a new person or group who would take over the task. The Board thanked Dave for his many years' devotion to this event. Discussion on the future of the parade was tabled for the next meeting.

Adjournment: The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes

Annual Meeting, Tuesday, August 21, 20168, Freedom Hall, 7:30 PM

Board Members Attending: Jim Dannhauser, Phyllis Miller, Bill Babcock, Tom Burgess, David Doyle, Chris Gargiulo, Dick Hamilton, Leslie Leveille, Mike Scanlon, Carol Zais

Via a check in process at the door, it was determined that a quorum of over 20 dues paying members of the Association were in attendance.

President Jim Dannhauxser called the meeting to order at 7:35 PM.

He called on **Tom Burgess, Secretary** to present the **report of the Nominating Committee**. Tom nominated the following individuals to stand for re-election - Natalie Spence, Dave Doyle and Fred Johanson - and Seth Burdick for election, all to three-year terms that expire in 2021. Lallie Lloyd was nominated to complete Bill Babcock's term which expires in 2020. Jim called for nominations from the floor. As there were none, on a motion made and seconded, the nominations were approved unanimously.

Jim Dannhauser then presented a motion to amend and update the by-laws regarding the minimum number of general meetings per year and timing, noting that the proposed amendments had been posted on the web site of the Association and made available at the meeting. Jim asked those in attendance if there were any questions on the nature of the changes. There being none, the motion was presented, seconded and carried unanimously.

Jim acknowledged the great debt owed to Phyllis Miller, outgoing Vice President for her tireless work on behalf of the village and to Bill Babcock, also retiring, who had updated and maintained records of membership and our e-mail list for the past years.

Jim then accepted a motion to adjourn the Annual Business Meeting of Cotuit-Santuit Civic Association at 7:46 PM. This was followed by a very informative talk presented by the State Representative Randy Hunt on methods to reduce cable billing for media watchers and internet users on Cape Cod.

Respectfully submitted,

Thomas K. Burgess, Secretary



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Minutes
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Cotuit Library

Present: James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Chris Gargiulo, Dick Hamilton, Fred Johanson, Leslie Leveille, Lallie Lloyd, Mike Scanlon

Absent: Dave Doyle, Carol Zais

Guest: Jessica Rapp Grasseti, Town Councilor

- 1. Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM and welcomed new Board members Seth Burdick and Lallie Lloyd and reiterated the Board's thanks to former members Phyllis Miller and Bill Babcock.
- 2. Secretary's Report:** The minutes of the Executive Board meeting of August 7, 2018 were approved.
- 3. Nominating Committee Report:** Tom Burgess reported that the Nominating Committee of the Board had nominated the following individuals to stand for re-election as officers of the Board, Jim Dannhauser, President; Tom Burgess, Secretary; Natalie Spence, Treasurer. On a motion made and seconded, the officers were elected unanimously.
- 4. Treasurer's Report:** The Treasurer's Report for the year-to-date through August 31, 2018 was approved.
- 5. Precinct 7 Report:** Jessica Rapp Grasseti reported:
 - Money has been allocated by the Town for the dredging of the point of Sampson's Island. The work is expected to begin on October 15. She will provide a time line of expected work. Discussion ensued as to the amount of sand to be removed. Commercial shellfish operation should check with the Town Manager as soon as possible about the effect of dredging on grants.
 - Life guards left Loop Beach on August 23. Only at Craigville do life guards remain until Labor Day.
 - There is a temporary speed indicator on School Street.
 - The Old Shore Road Committee did not meet in August but will convene this month.

Old Business

6. **Fishing Tournament:** In the absence of Dave Doyle, there was no financial report on the Fishing Derby, but those involved as volunteers and attendees reported that the day went very well.
7. **Fire District Meetings:** In the absence of Carol Zais, there was no report on the previous month's Fire District meetings.
8. **Fourth of July Parade:** Jim Dannhauser noted that he had sent letters to both Willowbend and the Cotuit Athletic Association putting them on notice concerning their violations of the restriction on throwing anything other than candy during the Parade. He recommended that a small group be formed to review the Parade rules and their enforcement. He also suggested that at the next month's meeting a working group be formed to run the Parade. Jim is reviewing the insurance coverage of the Association. After discussion, it was recommended that he approach a local agent to review our insurance needs and also to research with other villages that hold parades what type of insurance coverage they might have.
9. **Memorial Park Improvements:** The Town Architect has not yet gotten back to Jim Dannhauser, who will try to get his feedback on their previous meeting. In light of the extensive plans of the Federated Church for expansion, the scope of the Memorial park improvements might be scaled back to just the area from the playground to Main Street.

New Business

10. **Mooring Fields:** Tom Burgess reported that some members of the Cotuit Mosquito Yacht Club had been reviewing the mooring fields in Cotuit Bay and Inner Harbor. It was found that the Cotuit Skiff and float moorings were placed to the east of the mooring field line by Steve Murray this last spring. They will be properly placed next year. The Harbormaster's office would like to establish a grid plan to accurately locate moorings, which are now subject to the locations made by mooring providers. There is some concern that the mooring fields in both harbors have crept beyond the established boundaries, thereby limiting the area for safe boating in the harbor.

Adjournment: The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, October 2, 2018, 7:00 PM
Cotuit Library

Present: James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Dave Doyle, Chris Gargiulo, Fred Johanson, Leslie Leveille, Lallie Lloyd, Mike Scanlon, Carol Zais

Absent: Dick Hamilton

Guest: Jessica Rapp Grasseti, Town Councilor

1. **Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.
2. **Secretary's Report:** The minutes of the Executive Board meeting of September 4, 2018 were approved.
3. **Treasurer's Report:** The Treasurer's Report for the year-to-date through September 30, 2018 was approved. Jim Dannhauser suggested that the Board review raising the yearly dues at a future meeting.
4. **Precinct 7 Report:** Jessica Rapp Grasseti reported:
 - Sampson's Island: The Town has put out to bid for supporting work to accompany the dredging, which will not begin until 5 November and continue no later than January 25, 2019. Work will go on for 6 to 10 hours per diem Monday through Friday and remove an estimated 44,000 cubic yards of sand.
 - Crosswalk improvements for the center of the village are 75% designed and will go out to bid in December. Work will be done in the Spring. Disability Act restrictions prevent the crosswalk from being moved from the corner of School and Main.
 - There is no definite date for the removal of the yew hedge at 1035 Main. Property line issues remain to be resolved.
 - The temporary speed sign on School St. has been effective. Discussion is ongoing about stop signs and crosswalks at the Cotuit Grocery and the corner of Main and Putnam. Chris Gargiulo asked if there had been an issue with school buses going too fast in the village.

Old Business

1. **Cotuit Memorial Park:** The Town Architect has completed the plan for the suggested improvements to the park at an estimated cost of as much as \$350,000. The design will be submitted for ranking against other capital improvements, a process which normally takes 2 years. In light of proposed changes at the west end of the park by the church, Jim Dannhauser speculated whether a

less costly or phased plan could be implemented. Jessica will contact the Town Manager and Director of Public Works to discuss this.

2. **Church Expansion:** Jim Dannhauser reviewed correspondence he had had with an attorney representing abutters to the Church, correcting some misinformation expressed therein.
3. **Christmas in Cotuit:** Dave Doyle reported that everything was on track for the event which will be held on Saturday, December 1. Discussion ensued concerning the long waiting times for face painting at the Kettle-Ho. Carol Zais offered the services of her daughter as a second face painter to help with this part of the day.
4. **Cotuit Fishing Tournament:** Proceeds have not yet come in from this, but the event was a great success. Henry O'Shaughnessy would like to see more board members involved in the day.
5. **Insurance:** Jim Dannhauser has submitted all our current coverage to Lisa Mycock for review. He will have better information for review at the next meeting.
6. **4th of July Parade:** Jim Dannhauser requested members to e-mail him if they were interested in serving on a small committee to review the policies and procedures of the parade.
7. **Fire District Meetings:** Carol Zais reviewed the District Committee meetings of the previous month. There was little to note save a diesel spill at the cell tower site which has been cleaned up. Carol asked for help if anyone could attend one of the committee meetings each month.

New Business:

1. **Water Use Fee:** Lallie Lloyd asked about the status of proposed increased mooring fees and water use fees to help pay for dredging. Why are boat owners levied but not all town taxpayers? Jessica noted that the proposed fees are under review by the Waterways Committee of the Town, and that the fees are intended to provide a supplemental fund to defray part of Town dredging costs, in addition to the regular Town budget availability. In addition, many boat owners using Barnstable waters are not Barnstable residents but are using the waters and in fairness should bear part of the costs of maintaining the waterways.

The meeting adjourned at 8:10 PM

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, December 4, 2018, 7:00 PM
Cotuit Library

Present: James Dannhauser, Natalie Spence, Seth Burdick, Dave Doyle, Dick Hamilton, Fred Johanson, Mike Scanlon, Carol Zais

Absent: Tom Burgess, Chris Gargiulo, Leslie Leveille, Lallie Lloyd,

Guests: Henry O'Shaughnessy, Michael O'Shaughnessy, Jessica Rapp Grasseti, Town Councilor

1. **Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.
2. **Guest Presentation: Cotuit Bass and Blue Shoot-Out 2018:** Henry O'Shaughnessy and Michael O'Shaughnessy discussed the results of the August fishing tournament. Enrollees, boats and sponsors were up, and the largest fish was a 32-pound bass caught in Cape Cod Bay. Henry expressed his thanks to the sponsors, and he and Michael presented a check from the proceeds to the Civic Association to help fund Xmas in Cotuit and the July 4th Parade on behalf of the Tournament and the children of Cotuit. All in attendance expressed their thanks to those who run the tournament for their efforts and support.
3. **Secretary's Report:** The minutes of the Executive Board meeting of November 6, 2018 were approved.
4. **Treasurer's Report:** The Treasurer's Report for the year-to-date through November 30, 2018 was approved. Donations and memberships are still coming in.
5. **Precinct 7 Report:** Jessica Rapp Grasseti reported:
 - Jessica thanked all who attended the Board of Health meeting last week. She was disappointed that the vote on the interim regulations was continued to 1/22/19 at 3:00. Jim state Civic Association will send Constant contact one week before to remind villagers.
 - Dredging has begun. Jessica has received lots of emails. The scope of work is posted on her website. All villagers who have questions should be referred to Dan Santos, DPW. Project has to be completed by January 15th. Natalie Spence reported that there is a 5-minute YouTube drone video: Cotuit Dredging.
 - The Request for Proposal for the 4 crosswalks in the center of the village has been issued. Deadline to respond is December 11th at 2:00 PM.

- There has been no update on Memorial Park Status at this time.

Old Business

1. **Christmas in Cotuit:** all went well. Participants had wonderful time based on comments made and heard. A large number of people attended. Tom Burgess emailed suggestions for more pizza and smaller slices. Face painter went well this year, but there are still waits. Lights did not work on fire-boat but sirens did. The Board expressed thanks to Seth for Cotuit Market's hot chocolate. There was discussion of having a Mrs. Claus next year.
2. **Fire District Meetings:**
 - Prudential 11/26/18 Mr. O'Neil presented tax evaluation information that based on evaluation approved by DOR Bureau Local Assessments, valuations are up by ~1.5 billion to \$1,459,243,390.00 for Cotuit. He recommended the same tax factor as last year which was approved Factor of 1.00 increase to Fire District Tax Rate for FY 2019. (2.27/\$1K in 2018 - 2.38/\$1K in 2019). They are looking into getting consultation on Freedom Hall floor before creating RFP for resurfacing. Discussion on bond changes. Next meeting was set for Monday 12/10/18.
 - Fire – 11/13/18 annual review of Chief Rhude was done. Next meeting 12/18/18 at 5:30.
 - Water 11/14/18 Water - Cindy Gardner brought a list of redundancies and errors she found in the proposed new employee handbook and requested the board not vote on it until they are reviewed. Many water rate scenarios were reviewed, and the commissioners decided on a variable rate increase based on water tier, increasing billing cycles to 4, including an annual meter fee (to fund capital improvement fund), add 200+ gallons tier, possible base rate. Tate and Howard will run scenarios with comparisons with the current billing for next meeting. Commissioners' want to have public meeting(s) with public comment prior to the Village annual meeting. Their next meeting was set for 12/19/18 at 5:30

New Business:

1. **2019 Meeting Schedule:** Proposed dates for Board and Public Meetings were accepted unanimously, to wit: Board Meetings - March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5 and December 3; public meetings - May 21, June 18, July 16 and August 20. (September 17 if needed.)

The meeting adjourned at 8:00 PM

Respectfully submitted,

Carol D. Zais, Acting Secretary
Transcription by Thomas K. Burgess, Secretary

