



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, April 7, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Seth Burdick, Len Carter, Chris Cohoat, Chris Gargiulo, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**Guests:** Jessica Rapp Grasseti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:05 PM.

**Business Meeting:**

- 1. Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of December 2, 2019 were accepted as written.
- 2. Treasurer's Report:** On a motion made and seconded, the Treasurer's report to March 31, 2020 was accepted as written. Natalie Spence noted that, at a time when donations and dues were usually sparse, several donations totalling in excess on \$1000.00 had come in via a funerary request to support Xmas in Cotuit.
- 3. Precinct 7 Report:** Jessica Rapp Grasseti updated the board on the following items:
  - **Condolences:** Jessica expressed her condolences to Valerie Morgan over the death of her husband, Jerry, long-time "Easter Bunny" at Library Easter children's events.
  - **Town Council Duties:** Jessica has been participating in Town business via Zoom. She noted the revised due date for property tax bills. The due date of Cotuit water bills, however, remains unchanged as of this meeting.
  - **Coronavirus:** The Town has issued guidelines for social distancing, mask and glove wearing etc. in accordance with State rulings. Jessica shared the current statistics of cases within the Town.
  - **Infrastructure improvements:** Improved drainage works are completed or ongoing on Lake St., the corner of Lowell Ave. and Main St., 336 Main St., and Putnam Ave. at the Little River culvert which runs underneath Putnam near the intersection with Capt. Isaiah Rd. Old King's Highway repaving is nearing completion.

- **2021 Town Capital Improvements Program:** In light of the economic downturn to be expected from the Coronavirus closures, the CIP has been reduced to 30 projects of which the resurfacing of Ocean View Ave. and Phase 3 of the Sampson's Island dredging project are the only items which pertain to Precinct 7. Improvement to Memorial Park has been removed from the list, but funding is likely to be sought from Community Preservation funds.
- **Cotuit Primary School:** Jessica toured the school with Cape Cod Hospital and County officials as part of an assessment for additional hospital space for Coronavirus patients. The building is antiquated, [especially the mechanical systems](#), and was a mess at the time of the visit. The playground has been removed as a danger. Jessica speculated that a use for the space would probably require the razing of the building. Jim Dannhauser cautioned that the lot sits close to a well field. The playing field and parking area are heavily used by the village. No decisions on use of this asset should be made without the full cooperation of the village.
- **Coronavirus closures:** The playground in Memorial Park is **closed**. All public beaches remain open. Signage has been placed at Loop and other beach points on proper hygiene during the virus crisis. Town Offices are closed to visitors but beach stickers, dump stickers, and dinghy stickers are available by mail or on-line. The transfer station will be closed Tuesdays and Wednesdays and to recycling until May 4. In the future, recycling stickers may require payment of a fee.
- **Marine and Environmental Affairs:** Dan Horn has retired as harbormaster. Brian Taylor is Acting Harbormaster and Mooring Officer, Derek Lawson is Marina Manager and Deputy Harbormaster
- **Short-term Rentals:** Deliberation is on-going. However, Governor Baker has shut down all short-term rentals except for essential personnel [nurses, first responders et al.].
- **Budgetary concerns forthcoming:** During and after the current crisis, the effect on the economy will be significant. The Town Manager has already called for 5% cuts to Town department budgets, [as well as](#) a moratorium on hiring to fill vacancies and on cost of living increases to salaries.

## Old Business:

1. **Xmas in Cotuit:** Jim received a plea from Paradise Stables for support to help cover the cost of feeding their horses during the closure during the current closure.
2. **Cotuit Clean-Up:** A date for this is on hold until the current moratorium on group activities is over.
3. **4<sup>th</sup> of July Parade:** Permits are in hand; applications are on the website; and, as of now, plans to hold the Parade are on.
4. **Concerns of Cotuit:** The Board agreed with Jim Dannhauser that this year's meeting with Town officials be canceled.

5. **Report on Fire District Meetings:** The Prudential Committee is dealing with delaying the district voting and meeting. **Voting is now scheduled for June 23 and the Annual Meeting for the June 24. Civic Association Candidates' Night will be scheduled for June 16. Nomination papers are due at the Town by May 4 and the Fire District by May 18.** The Board authorized Jim to write a letter to all Fire District entities noting that economic concerns suggest that all budgets for the forthcoming year be reviewed and reduced ~~comparable to what where possible~~the Town is doing. Carol Zais reported that the Fire Department is fully staffed. The Water Commissioners are undertaking to serve notice on residents in default on their outstanding water bills.
6. **Website:** Chris Cohoat reported from Austin, Texas that there were no new revisions to the website..

### **New Business:**

1. **Cotuit Library Staffing:** Jim has circulated a letter from Fran Parks expressing concern over staff changes prompted by the Coronavirus closure. A letter from the President of the Library Board had explained the rationale behind the decisions, and Jim had offered help to the Library from SCORE in navigating an application for financial aid from the Small Business Administration. He noted that SCORE could aid other non-profits in the village.
2. **Library Parking Lot:** While the Library is closed, the parking lot is currently being used by the contractors for the APCC raingarden project for the stormwater run-off adjacent to the Library.

**The Meeting was adjourned at 8:00 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, May 5, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Len Carter, Chris Cohoat, Chris Gargiulo, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**Absent:** Seth Burdick

**Guest:** Jessica Rapp Grasseti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:05 PM.

**Business Meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of April 7, 2019 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to April 30, 2020 was accepted as written. Natalie Spence noted that donations were down as there has been no issue of *Cotuit Currents* lately. Jim Dannhauser said that income might be seriously impacted by the corona virus pandemic if the Cotuit Fishing Tournament is cancelled. However, the Association has sufficient funds to see out the near future. On a motion made and seconded, the Board approved taking an advertisement in the *Kettleers' 2020 Yearbook*, which will be published despite the cancellation of the season.
3. **Precinct 7 Report:** Jessica Rapp Grasseti updated the board on the following items:
  - **Gas Powered Leaf Blowers:** Scott Horsley had approached Jessica concerning the noise from gas powered leaf blowers in the village. Jessica recommended to him that a petition be circulated and delivered to the Infrastructure and Energy Committee of the Town. Electric leaf blowers are far quieter, and other towns have various ordinances governing landscaping noise. Jim Dannhauser noted that Scott had reached out to him to see if the Civic Association would perhaps take a role in this effort. Jim pointed out that this is not within the Association's mission and that he would so advise Scott.
  - **Town Manager Weekly Community Up-date:** Jessica recommended this video report. It is available on TV Channel 18 and is posted on the Town's website. She noted that The Town of Barnstable is **open** but observing restrictions mandated by the governor during the pandemic crisis. It is expected that beaches will remain open, and lifeguards are being hired for the summer. There may be some changes in operations, like closing bathhouses, to mitigate problems with physical distancing.
  - **Covid-19 restrictions:** Everyone is hopeful that some restrictions will ease after May 18. However, current restrictions mean that there can be no launch at the Town Dock until the Governor lifts restrictions on charter boats and launches.

- **Coronavirus statistics:** On April 7, the Town had 58 cases of which 8 were in Cotuit; as of 5 May there were 189 cases in the Town and 8 in Cotuit. 50 of these cases were in one assisted living/nursing facility. According to Chief Paul Rhude, there have been no new cases in Cotuit for 24 days.

### Old Business:

1. **4<sup>th</sup> of July Parade:** After considerable discussion and individual polling of the members of the Board, the Board unanimously decided to cancel the Fourth of July Parade in light of the pandemic crisis. Jim will contact the participating bands and circulate an announcement by Constant Contact.
2. **Corona Virus:** A supply of N-95 masks which the Fire Department hoped to distribute to Cotuit residents was diverted to Cape Cod Health Care who were in need of them. If masks do become available, Chief Rhude will inform Jim who will notify our members by Constant Contact of availability and how to reserve them for Fire Department delivery. There will be a limit of two masks per household.
3. **Report on Fire District Commissioners' Meetings:** Jim noted that all committees had received our letter urging fiscal restraint under the developing economic situation, but the message had fallen upon deaf ears. Carol reported that the Fire Commission has not yet finalized its budget. The Water Commissioners are in agreement that no new lawn irrigation systems should be permitted without an on-site well to provide the water for same. However, this is still an open business item. They voted in their updated policy guidelines. The annual High-Flow Maintenance Flushing Program has been suspended during Governor Baker's extended stay at home order.
4. **Civic Association Monthly Meetings and Fire District Election and Annual Meeting:** A discussion ensued from the above reports concerning the challenge posed by physical/social distancing to holding any public meeting in Freedom Hall. Jim will research the Cotuit Center for the Arts as a possible location for our **Candidates' Night Meeting tentatively scheduled for June 16** as well as the **Fire District Annual Meeting scheduled for June 24**.
5. **Cotuit Currents:** Jim has submitted his copy to Theresa Egan and will add to the issue an abbreviated version of Mark Lynch and Len Carter's very complete list of websites of interest to residents of Cotuit. A complete version will be distributed via Constant Contact to our members and will be posted on the Civic Association Website.
6. **Cotuit Library Staffing:** Tom Burgess noted that he had heard continued concern about the reduction in the Library staff. No other Town library, it is said, has reduced staff during the current crisis. Jim Dannhauser commented that he understood that the Library had not been able to hold several fundraising events and that under the developing economic situation, there were bound to be lay-offs and belt-tightening which would impact not only the library but all non-profits in the village.

### New Business:

1. **Vineyard Road Parking:** Lallie Lloyd announced that the Homeowners' Association of Vineyard Road had contacted the Town and a towing service in preparation for towing cars parked on Vineyard Road near its southernmost point. There is no legal parking on this private road. Fisherman, walkers, and others have been leaving their vehicles in this area. Trash has been left on the Mugar property. Vehicles have been leafletted in the past month. The Homeowners' Association has not yet decided an actual date from which to commence with towing. Board members recommended to Lallie that notice be given to the public via Rob Conery's fishing column in the *Cape Cod Times* and *On the Water* magazine. It was also suggested that a general reminder about the need for beach stickers in beach parking lots and the avoidance of parking on private property be included in the *Cotuit Currents*. The only legal parking in this area of the village is at Oregon Beach where a resident parking sticker is necessary.

**The Meeting was adjourned at 8:20 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
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**Minutes**  
**Executive Board Meeting, Tuesday, June 2, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Len Carter, Chris Gargiulo, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**Absent:** Seth Burdick, Chris Cohoat

**Guest:** Jessica Rapp Grassetti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:05 PM.

**Business Meeting:**

1. **Condolences:** Jim Dannhauser expressed his regret that Rosa Babcock, wife of long time Board member Bill Babcock, had recently passed away while at the Cape Regency Nursing Home. For Members wishing to write a note to Bill, his address is PO Box 27, Cotuit, 02635.
2. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of May 5, 2019 were accepted as written.
3. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to May 31, 2020 was accepted as written.
4. **Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:
  - **Board of Health Meeting:** Wednesday, June 3 at 3:00 p.m. The Board will discuss elimination of the free recycling sticker to be replaced by a required fee for recycling.
  - **Asset Management Advisory Committee:** Tuesday June 9, 5:00 p.m. The meeting will be held remotely through Zoom. The main agenda item is a discussion concerning the fate of the Cotuit Elementary School property and surrounding grounds. Discussion is slated to include the possibility of subdividing the 13-acre parcel into two lots, with the Town maintaining possession of the fields and the tennis courts.
  - **Ropes Beach:** Catch basins have been cleaned out and the handicap parking sign has been reinstalled.
  - **Crosswalks:** There is discussion of placing crosswalks at the intersections of Main St. and Old Shore Road and Main St. and Piney Road.
  - **McKinnon property/Town Dock:** The property owner has been proceeding through the Conservation, Waterways and Legal Departments of the Town exploring permitting for a dock

adjacent to the Town Dock, based upon purported legal rights of long-standing. Removal of the rip-rap and concrete wall at the northeast corner of the property is under study.

- **Fire District Elections:** After further study, absentee ballots will be allowed for this election slated for June 23. The method for obtaining and completing these is being finalized. When it is, Jim will inform residents via Constant Contact and the next issue of *Cotuit Currents*. Full details will be available at the Fire District website: <https://www.cotuitfiredistrict.org/>
- **Budget Concerns:** Jessica is concerned that the School Committee has not adhered to the Town manager's call for budget restraint. The proposed budget includes a 9% raise for the Superintendent of Schools.
- **Traffic and Signs:** In response to questions from Board members, Jessica will seek to have the warning flags removed before the stop signs at Main St. and Ocean View Ave. and Ocean View Ave. and Cross St. A brief discussion followed concerning George Foy's continued concern for speed tables on Main St. Jessica noted that on Town roads, speed tables occur at crosswalks. The speed tables at Airport Road in Hyannis are on a private road.

### Old Business:

1. **Civic Association Monthly Meetings and Fire District Election and Annual Meeting:** The Board unanimously approved that the **Candidates' Night Meeting tentatively scheduled for June 16 at 7:30 p.m. be held as a Zoom Meeting with Jim Dannhauser as Moderator.** Jim will give notice to residents via Constant Contact and signs placed around the village. The Fire District Election will take place at the Fire Station on June 23 from 4 to 8:00 p.m. The Annual Meeting will be held at Lowell Park commencing at 6:00 p.m., to be followed immediately by a Special District Meeting concerning purchase of a new vehicle for the Fire Chief.
2. **4<sup>th</sup> of July:** The board discussed a proposal brought by Mark Lynch that a contest be held on July 4<sup>th</sup> or that weekend asking residents to wear costumes, decorate houses, bikes etc. for photographs to be taken and then exhibited at public venues throughout the town. The Board approved the idea and a committee was formed of Mark Lynch, Mark Stranberg, and Len Carter to hammer out details, venues and costs of such an activity for the holiday weekend over the following 10 days.
3. **Report on Fire District Commissioners' Meetings:** Carol Zais noted that all meetings are now held via Zoom which makes attending easier. The Water Commissioners have sent out 39 letters to past due accounts totaling \$6324.00. They voted to impose a 90-day moratorium on new connections to the Cotuit drinking water supply for automatic, in-ground irrigation systems. The purpose of the temporary halt is to enable the Commission to review a series of proposals and seek public input on suggestions to discourage the use of the water system for lawn irrigation. This moratorium does not affect new hook-ups for in-home water distribution. It also does not affect existing in-ground irrigation. Among the items which the Commission is exploring are a permanent ban on new irrigation connections to the public water supply, water-saving devices and methods for irrigation, separate metering, premium pricing, eventual disconnections, and fertigation wells. The Fire Commissioners have an estimated \$70,000 surplus in this year's budget from which they wished to draw funds for a new vehicle for the Fire Chief. The Prudential Committee has approved this expenditure. However, this expenditure will require the approval of a special district meeting which will be held directly after the annual meeting on June 24, held at Lowell Park. Jim Dannhauser noted that the claim that the Cotuit Tax levy has been reduced by 7% needs to be clarified as the increase in water rates has actually resulted in an overall increase of amounts to be paid by residents. The full impact of water rates on the yearly budget will not occur until the next fiscal year.

**New Business:**

1. **Village Warrant:** In response to a question by Lallie Lloyd, Jim and Jessica explained that alterations to items in the Village Warrant can only be made by written submission at the Annual Meeting. Only reductions in overall budgeted expenditures are permitted, not line item modifications.

**The Meeting was adjourned at 8:15 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



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**Minutes**  
**Executive Board Meeting, Tuesday, July 7, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Tom Burgess, Natalie Spence, Len Carter, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**Absent:** Seth Burdick, Chris Cohoat, Chris Gargiulo

**Guest:** Jessica Rapp Grassetti, Town Councilor, Scott and Pattie Berke, Dave and Beth Johnson, Margy Kornblum.

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Guest Meeting: Main Street Traffic and a proposed three-way stop at Putnam Avenue and Main Street.** Jim Dannhauser and Jessica noted that there had been numerous concerns expressed about the volume of traffic on the primary roads of the Village and the speed at which cars proceeded. That had been the genesis of the proposed three-way stop. The guests, who abut the proposed three way stop, that had been proposed, objected to its installation on the grounds that traffic would become backed up in front of the Cotuit Grocery and prevent egress from their driveways. Jessica stated that the Town had already agreed to dispense with the three-way stop and had indicated that a stop sign just on the south-facing side of Main Street at the intersection with Main was not possible. Instead, the Town planned to install crosswalks at Putnam and Main as well as at Old Shore and Main this summer. She expressed the hope that these would later be converted to raised crosswalks such as the one in front of the Cotuit Post Office. Tom Burgess suggested that a crosswalk might be appropriate at Main St. and Lowell Ave. as there is considerable pedestrian traffic to and from the ballpark in all seasons. Pattie Berke noted that the long straightaway from Santuit to Lowell Ave. leads to excessive speeding. Jessica reported that the Town is seeking to gain permission from the State to post lower speed limits in the villages. There was general agreement that a speed of 20 to 25 mph was appropriate for the village. Raised cross walks and enforcement would help create a safer environment for pedestrians, bicyclists and motorists. Lallie Lloyd asked that in a future meeting traffic issues affecting south Main Street from Loop to Oregon Beach be discussed. There are any more pedestrians using the road than in the past and the 90 degree turn at Pinquickset Cove Road is very dangerous.

**Business Meeting:**

- 1. Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of June 2, 2020 were accepted as written.
- 2. Treasurer's Report:** On a motion made and seconded, the Treasurer's report to June 30, 2020 was accepted as written. Natalie noted that there had been a very satisfactory response to the annual letter soliciting dues.
- 3. Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:
  - Transfer Station:** New Stickers are available on-line and via drop-off. Enforcement will not begin until August 1. No returnable bottles or cans are being accepted. Recycling for these has to be done at stores.

- **Town Offices** are open by appointment only for those who wish to pay their taxes in person or do other business.
  - **No Town Meetings will be held in-house for the foreseeable future due to Covid restrictions.**
4. **July General Meeting:** Although village traffic is a general concern, it was felt that until the current changes are implemented, this topic would not be suitable. At Carol's suggestion, Jim will host an open meeting via Zoom on July 21, at which Jessica will provide an update to Villagers on developments of note in the Town and the Village.
  5. **McKinnon property/Town Dock:** The property owner has been proceeding through the Conservation, Waterways and Legal Departments of the Town exploring permitting for a dock adjacent to the Town Dock, based upon legal rights of long-standing granted by the State.. Jim Dannhauser has met with owner who proposes to provide permanent space for the emergency boat and provide space for a seasonal structure for an office and restrooms. It was agreed that Jim would invite Mr. McKinnon to make a presentation of his plans to the village at the Annual Meeting in August with the understanding that the Civic Association is doing so merely as an effort to inform the public of the property owner's proposals.
  6. **4<sup>th</sup> of July:** Jim Dannhauser and the Board thanked Mark Lynch, Mark Stranberg and Len Carter as well as Mark Lynch's wife, who had worked hard to bring off the successful photographic event on the 4<sup>th</sup> of July weekend. Prizes are to be delivered on July 8 and the photos of all who wished to participate are posted on Facebook under Cotuit Connections. This was a fine effort on their part on the Association's behalf.
  7. **Report on Fire District Commissioners' Meetings:** Meeting had yet to commence after the Fire District Elections.

**The Meeting was adjourned at 8:10 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, August 4, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Tom Burgess, Len Carter, Lallie Lloyd, Mark Lynch, Mark Stranberg, Carol Zais

**Absent:** Seth Burdick, Chris Cohoat, Chris Gargiulo, Natalie Spence, Mike Scanlon,

**Guest:** Jessica Rapp Grassetti, Town Councilor,

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM.

**Precinct 7 Report:** Jessica Rapp Grassetti updated the board on the following items:

- **August 20 Town Council Meeting:** The agenda for this meeting includes discussion and possible voting on the short-term rental ordinance and changes to the zoning laws. 9 Yes votes are needed to carry changes to the zoning regulations, a simple majority is necessary to carry the short-term rental ordinance. Complete information on these items can be found on the Town of Barnstable web page.
- **Town Committees** are seeking members. The Planning Board, the Zoning Board of Appeals, and the Shellfish Committee all are seeking to fill places. Volunteers should contact the Town offices.
- **Covid-19 funds from the State:** In response to a question that had been raised at the District Prudential Committee, Jessica reported that the Cotuit Fire District may apply for reimbursement for expenses from the State Covid-19 funds distributed to the Town of Barnstable.
- **Asset Management Advisory Committee:** The next meeting will be held via Zoom on 8/20 at 6:00 PM. Those interested should check the website for the exact time. Discussion of the future of the Cotuit Elementary School property will continue. Jessica noted that there are still entities interested in using the building. Attendance at these meetings has been good and is encouraged. She will insist that the fields remain under town ownership and maintenance.
- **“No Through Trucks” signs:** In response to a request from a resident of Banfield Drive to have such a sign placed on this road, the DPW reported that a study would have to be made to determine the need. In the process, it was discovered that similar signs on Piney Road at Main and School Street had been placed there by a resident, not the Town. They have been removed and returned to the resident.
- **Parking/Crosswalks:** The yellow stripes at the Cotuit Grocery seems to be working. Jessica hopes that crosswalks will be installed soon.
- **Lowell Ave./Putnam Ave:** Someone narrowly avoided an accident while turning left off Putnam Ave. onto Lowell Ave. via the southern part of the intersection. Left turns from Putnam on to

Lowell should be made by passing the monument and taking the north entrance to the intersection. The shape of the island reflects driving patterns of yesteryear.

- **The School Committee** will be meeting to establish plans for re-opening. The superintendent gave a very thorough explanation of alternatives potentially available as part of the Town Manager update on Friday, July 31.
- **Wastewater Treatment:** In response to a query from Jim Dannhauser, Jessica will research the status of the Town Wastewater Treatment Plan at the State level.

#### **Business Meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of July 7, 2020 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to July 31, 2020 was accepted as written. Jim Dannhauser noted that there are 291 paid up members as of this date. In September a reminder will be sent to 2019 members who have not renewed their membership.
3. **Nomination of Directors for August Election:** Jim Dannhauser announced with regret the resignation of Chris Gargiulo from the Board. The demands of his business and his coaching schedule for school hockey prevent him from running for re-election. Seth Burdick has retired from the Board upon his election to the Prudential Committee. Tom Burgess for the Nominating Committee presented Phil Odence as a candidate to stand for election at the forthcoming annual meeting, along with Jim Dannhauser, Tom Burgess, and Lallie Lloyd, each for terms ending in 2023. On a motion made and seconded, these nominations were accepted unanimously. Tom also nominated Bryan Horsley to complete Seth Burdick's term ending in 2021. On a motion duly made and seconded, Bryan was elected to fill the vacancy created by Seth Burdick's resignation on the Board.
- 4.
5. **August General Meeting, Tuesday August 18, at 7:30 PM:** At the suggestion of Carol Zais, Jim Dannhauser will ask Zenas Crocker of the Barnstable Clean Water Coalition to make a presentation on alternative septic systems at the Zoom meeting. The Annual Meeting to elect new members of the Board will precede the presentation.
6. **Report on Fire District Commissioners' Meetings:** Carol Zais reported that the Water Commissioners are researching purchasing a vehicle for the superintendent who has been using his own vehicle in order to follow Covid-19 precautions. A special District Meeting would be required to finance such a purchase. The Prudential Committee is also considering requesting a special District meeting to authorize the refinancing of a bond of \$1,000,000 at the lower rates available currently. The Fire Commissioners are discussing the development of a long-term maintenance plan.

**The Meeting was adjourned at 7:45PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

### **Minutes**

#### **Annual Meeting, Tuesday, August 18, 2020, On-line Meeting via Zoom, 7:30 PM**

**Board Members Attending:** Jim Dannhauser, Tom Burgess, Natalie Spence, Len Carter, Bryan Horsley, Lallie Lloyd, Mark Lynch, Mike Scanlon, Mark Stranberg, Carol Zais

**President Jim Dannhauser** called the meeting to order at 7:33 PM. After giving an announcement of a Town Asset Management Advisory Committee meeting, which will focus on the future of the Cotuit School property, to be held via Zoom on 8/20 at 6:00 PM, Jim determined that a quorum of over 20 dues paying members of the Association was in attendance.

**Elections:** Jim presented the report of the Nominating Committee for the following individuals to stand for re-election – Jim Dannhauser, Tom Burgess, and Lallie Lloyd, all to three-year terms that expire in 2023 and Phil Odenice to replace Chris Gargiulo, whose term also expired at this meeting. On behalf of the Executive Board, Jim expressed his gratitude for the years of service that Chris Gargiulo has given to the Association. Chris decided not to stand for re-election given the press of his other responsibilities. Jim asked those present to respond to a ballot containing the names of those nominated to the Board. This received unanimous consent. Jim then thanked Seth Burdick who had resigned from the Board upon his election to the Fire District Prudential Committee. Jim announced that Bryan Horsley has been elected by the Board to serve the remaining year of Seth's term of office. The Annual Business Meeting of Cotuit-Santuit Civic Association adjourned at 7:55 PM.

**Guest Presentation:** Following the Annual Meeting, Zee Crocker of the Barnstable Clean Water Coalition gave a presentation on the alternative septic system which the Coalition is working to have installed at various sites throughout the town to mitigate the effects of nitrogen and phosphorous runoff into the fresh water aquifer, ponds and the estuaries of the Town.

Respectfully submitted,

Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, September 1, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Tom Burgess, Len Carter, Bryan Horsley, Lallie Lloyd, Mark Lynch, Phil Odence, Mike Scanlon, Mark Stranberg, Carol Zais

**Absent:** Chris Cohoat, Natalie Spence.

**Guest:** MaryLee Halpin, Cotuit Library Board

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM, and welcomed new members, Bryan Horsley and Phil Odence to their first meeting.

**Guest Presentation:** Jim Dannhauser introduced MaryLee Halpin, who reviewed the recent developments at the Cotuit Library as it has coped with the effects of the pandemic. Staff were kept on for 7 weeks after the shut down; and although the library sought and received a Paycheck Protection grant, the board unanimously voted not to accept it on the grounds that other more deserving entities needed the money. Staff changes were made, and belt tightening has occurred. 50% of the library budget is supplied by Town and State grants. The Kirkman Fund also supports the library and has made a larger grant this year. There is a potential donor for a revamping of the children's section. However, the remaining funds for the budget have usually come from donations and library fund raisers which will have to be changed under the present circumstances. At present without these events the budget shortfall is some \$20-25,000. An ask is currently being made for returnable bottles and cans via chits from the Stop and Shop or Cotuit Liquors to cover the loss of the month-long returnable duty at the Transfer Station which usually netted about \$5,000. MaryLee hoped that the Civic Association would support the Library's fundraising efforts and consider making a donation to the annual fund. Jim Dannhauser thanked MaryLee and assured her that the Civic Association would support the library's efforts but that our by-laws and charter prohibit donations to other non-profits.

**Business Meeting:**

- 1. Election of Officers for 2020-2021:** Tom Burgess for the Nominating Committee presented a slate of officers for election: Jim Dannhauser, President; Carol Zais, Vice-President, Natalie Spence, Treasurer; Tom Burgess, Secretary. On a motion made and seconded, these officers were elected unanimously.
- 2. Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of August 4, 2020 and the Annual General Meeting of August 18, 2020 were accepted as written. Messrs. Odence and Horsley abstained from the vote regarding the August 4 meeting, as they were not members of the Board at that meeting. Mr. Odence also abstained from the vote regarding the August 18 meeting as he was not a member of the Board at that time.
- 3. Treasurer's Report:** On a motion made and seconded, the Treasurer's report to August 31, 2020 was accepted as written. Jim Dannhauser noted that our funds have grown somewhat as no expense was made for the 4<sup>th</sup> of the July Parade. It will be prudent to maintain our savings in the event that the Fishing Tournament no longer can support the expenses of the Parade and Christmas in Cotuit. However, he recommended that the Civic Association explore the cost of equipment to video meetings held in Freedom Hall in the future.

Videos of Association Zoom meetings have been viewed multiple times recently indicating that this might be a service appreciated by villagers and is in line with our mission. Carol Zais will undertake to help with a cost estimate.

4. **Resident Sticker Parking – Main St., Putnam Avenue.** In the absence of Jessica Rapp Grassetto, Jim Dannhauser reported that she had received requests that parking on Main Street near the Loop and Cross Street and on Putnam Avenue above Ropes Beach be made resident sticker only. The general sense of the group was that this was not needed. As it relates to Main Street in particular, there was a feeling that part of the use is by fishermen who would be very inconvenienced by the move and that some of the pressure above Loop was caused by the temporary closure of parking spaces on slope on Ocean View. As to Putnam, the trailers have to be parked somewhere, and if they are foreclosed from Old Shore they will crowd Putnam even more than is already done.
5. **Town Asset Management Committee Meeting:** Jim Dannhauser gave a brief synopsis of the meeting held via Zoom on August 26 at 6:00 PM. The Committee will recommend that the Cotuit School and the Marstons Mills School be demolished, ideally at the same time. They have generally seemed in favor of keeping the field and tennis courts in Cotuit in the Town's possession. Given the financial state of the Town, the cost of demolition, and the recent cuts made to Capital Improvement Projects for the coming year, the prospect for demolition in the near future is far from good. Short term rental is possible for some small part of the building but improbable. Such rental would, however, help safeguard against vandalism.
6. **Report on Fire District Commissioners' Meetings:** Carol Zais reported that the District is concentrating on preparations for the upcoming Special District Meeting at Lowell Park on Sept. 3, 2002 at 5:30 PM. The Water Commissioners are resubmitting their letter to the Town indicating their concern that the Cotuit School property lies close to a zone of contribution to a District well. There is some feeling among the District Committees that the property should be put to District use. The Fire Chief has been holding search and rescue drills at 56 High St.

**The Meeting was adjourned at 8:10 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, October 6, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Carol Zais, Tom Burgess, Natalie Spence, Len Carter, Bryan Horsley, Mark Lynch, Phil Odence, Mark Stranberg

**Absent:** Chris Cohoat, Lallie Lloyd, Mike Scanlon

**Guests:** Fran Parks, Cotuit Prudential Committee; Jessica Rapp Grasseti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM and welcomed Fran Parks to the meeting. He suggested that the discussion of Fire District interest in the vacant Cotuit Elementary School property be first discussed while Fran was in attendance.

**Business Meeting:**

- 1. Cotuit Elementary School Property:** After a brief recap of recent Town Asset Management Committee and Cotuit Water Commissioner meetings, Jim noted that the Town seemed to prefer to demolish the existing school. There was no eagerness to dispose of the fields and tennis courts from Town ownership, as the Town recognizes the significant interest among Villagers for retaining those for public use. Discussion ensued on how best to present options to the village on possible use of the property. Reconfiguring the present building for District use seems prohibitively expensive. After lengthy discussion about properly estimating the costs of reconfiguring the building, or constructing a new building and maintaining such, it was agreed that Fran Parks should seek to form a committee with a representative from the Prudential Committee, Fire Commissioners, Water Commissioners and the Civic Association along with representatives from the village, who may have experience in evaluating such properties and their costs, to formulate a proposal that conforms to a vision that the village has for the property and evaluates its cost. Jessica Rapp Grasseti concurred. Jim thanked Fran Parks for her input and attendance.
- 2. Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of September 1, 2020 were accepted as written.
- 3. Treasurer's Report:** On a motion made and seconded, the Treasurer's report to September 30, 2020 was accepted as written. Natalie noted that year to date donations were running somewhat lower than last year as a result of the absence of a grant that had been received from Hyannis last year and the fact that the Firecracker race had not taken place, but that memberships had increased.
- 4. Precinct 7 Report:**
  - Lovell's Pond has been closed due to Cyanobacteria contamination.
  - Regulation is being developed for a by-law on accessory rental units.
  - There is a Flu Clinic 9-11:30, 10/7 at the Greek Orthodox Church. No high dose vaccine is available for seniors.
  - Dredging is under way at Sampson's Island.

- The elevated cross walks planned for Main St. have been moved to the capital financing plan for 2022.
  - The Historical Society has installed an informative plaque on the stone from Sampson's Mill which was erected by the Santuit River culvert.
  - The Mercy Otis Warren 'Cape Cod Woman of the Year Award', which is presented to a woman who is a resident of Cape Cod, and who has demonstrated leadership in the Cape Cod community, while embracing the ideals of patriotism will be awarded this year to Mimi McConnell of Cotuit.
5. **Civic Association Events Committee;** Jim Dannhauser thanked Mark Lynch, Mark Stranberg and Len Carter for agreeing to continue on as the Events Committee after their successful project over July 4<sup>th</sup>.
  6. **Christmas in Cotuit:** It was agreed that the traditional activities run by the Civic Association would have to be cancelled because of the restrictions in force during the pandemic. Numerous suggestions were made for other activities over the first Saturday in December, all including the aspect of gathering donations for the needy. It was generally agreed that having Santa perhaps stationed in the park for a certain period and a central spot where donations could be accepted might be the most feasible. Tom Burgess suggested that the committee liaise with the Church regarding donations for the needy. The Events Committee - Mark Lynch, Mark Stranberg and Len Carter - will work on an eventual proposal to be reviewed at the November meeting of the Executive Board.
  7. **Report on Video Equipment for Freedom Hall Meetings:** Carol Zais reported that the Fire Department has returned equipment bought for \$1,000. She and her son, Nevin, brought in equipment and cables including an SD card and tested these and found them satisfactory. With facility to allow 'view and listen only' attendance via Zoom, the cost for this will be \$583.73. This will allow for villagers to view meetings after the fact or attend remotely.
  8. **Report on Fire District meetings:** Carol Zais gave a brief synopsis of recent meetings:
    - Fire Commissioners: promotion of a fire fighter to Lieutenant, review of the Chief's contract, security upgrades to the building including doors and security cameras, letters of appreciation for fire training by staff. One of the Fire Commissioners had attended the public meeting of the water commissioners on 9/23 and participated in that discussion regarding the Cotuit School.
    - Prudential Committee; Auditor's report, Treasurer's Report, Cotuit School. The bond sale restructuring some of the Fire District debt went through on 10/5.
    - Water Commissioners: Extensive discussion of the Cotuit Elementary School property, extension of the moratorium on hooking up irrigation systems to the public water supply for 6 months, discussion of moving a well or wells to impact less on Little River.
    - Covid-19 in Cotuit, after a long lull, instances of positives were recorded on 9/20, 28 and 29 and 10/2.

**The Meeting was adjourned at 8:20 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Monday November 2, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Carol Zais, Tom Burgess, Natalie Spence, Len Carter, Mark Lynch, Phil Oence, Mark Stranberg

**Absent:** Chris Cohoat, Bryan Horsley, Lallie Lloyd, Mike Scanlon

**Guest:** Jessica Rapp Grasseti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM

**Business Meeting:**

1. **Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of October 6, 2020 were accepted as written.
2. **Treasurer's Report:** On a motion made and seconded, the Treasurer's report to October 31, 2020 was accepted as written. The board recommended unanimously that checking account funds over \$15,000.00 be transferred to the money market account.
3. **Precinct 7 Report:**
  - Jessica noted in reference to the minutes of 10/6/2020 that the raised crosswalks planned for Main Street are in the current suggested Capital Improvement Plan but that still requires approved in the Spring for fiscal year 2022.
  - Recent Town Council meetings have been occupied with the Comprehensive Wastewater Plan. These meetings are worth watching on the Town website. There is possible stimulus money to support the costs; 38 million dollars has already been spent on development. The Town manager is intent on the success of the plan which must be reviewed by the State and the Cape Cod Commission. The 21-day period specified in the Conservation Law Foundation notice of suit has lapsed, but no suit has yet been filed. Jessica hopes that this can be settled without incurring costs by the Town.
  - The Town has earned nearly 1 million dollars in revenue from short term rental taxes over the last few months. The Town Council will continue to discuss a zoning change and ordinance in its next meeting.
  - Andy Cliburn, Assistant Town Manager has been named the point person for correspondence about the future of the Cotuit School. Jim Dannhauser reported that Fran Parks of the Prudential Committee has started the process of forming a committee to research the future of the school as a District possession. Carol Zais reported that after a visit to the school by the District Treasurer and members of the Fire District Commissions, there was a renewed desire for a committee - perhaps of 9 members from the District Commissions and other entities. There was sentiment among the District Commissions that this was an opportunity not to be missed. Jim Dannhauser agreed but noted that this could only be brought to the village after thorough research of infrastructure requirements and cost, as well as education of the public.
  - Vessels are required to be removed from Town property by 11/15/20.
  - There is a drive through Flu Clinic 3-5:00 PM, 11/4 at the Greek Orthodox Church. Consent forms may be downloaded at the Board of Health website and filled out prior to attending the clinic. No

high dose vaccine is available for seniors. Several Board members reported that high dose flu vaccine is intermittently available at local pharmacies.

- Dredging is going quickly at Sampson's Island and is expected to be completed on time.
- Private Roads: This may impact Town fiscal policy when the Town seeks to put the infrastructure of sewerage under private ways.
- The Governor has issued new restrictions to meet the surge in COVID-19 cases in October. These include a stay-at-home order between 10 PM and 5 AM, a 10-person limit on gatherings inside and a 25-person limit on such outside.

#### Old Business:

4. **Christmas in Cotuit:** The Events Committee reported on their plans for Saturday, December 5. Paul Rhude will act as Santa and be transported in the brush breaker vehicle of the Fire Department as that has an elevated platform on which Santa can stand. Families with children will be able to reserve a visit ahead of time and a route will be planned to allow all the families a visit from Santa from 2:30 to 4:30 that day. The same hours on Sunday, December 6, will serve as a rain date. The brush breaker will be followed by a pick-up truck that can accept donations of food, diapers and other items on the Cotuit Federated Church's needy list. Phil Oence and Natalie Spence will accompany the vehicles. After some discussion, it was decided that a second truck might visit families without children who may wish to make a donation to the needy through the Xmas in Cotuit drive. Mark Stranberg will research with the Cotuit Center for the Arts and/or Lisa, our usual DJ, the possibility of a Zoom concert at the end of the day possibly concluding with the lighting of the tree. Len Carter has bought additional lights for the tree. The Board unanimously voted to make a \$1000.00 donation to the Church needy fund. On behalf of the Board, Jim Dannhauser expressed his appreciation for the committee's work. As soon as details are finalized, the schedule for the day will be sent out via *Cotuit Currents* and Constant Contact.
5. **Cotuit Mooring Field:** Bunker and Dake Henderson have done considerable research on the expansion of the mooring field in Cotuit Bay since an agreement was forged with the Harbormaster and the Waterways Committee in 1994 by the efforts of Bunker and a committee of the Civic Association led by Peter Hickman. Tom Burgess asked if there might be any interest in pursuing this matter with the harbormaster. Jim Dannhauser felt that the interests represented primarily the sailing fraternity of the bay and that other interests would be aggrieved by any effort to reduce the size of the mooring field to its 1994 limits. Natalie Spence felt that the Yacht Club and the Association should offer to work with the Harbormaster in a positive manner to ensure safe navigation and enough space for instructional sailing and racing. The Board suggested that Bunker meet with the harbormaster to confer on the subject in detail and report back.
6. **Report on Video Equipment for Freedom Hall Meetings:** Carol Zais reported that a successful test of the equipment had been made and that she had purchased a dock for \$186.99 which will allow the rapid hook-up of any laptop computer or tablet to the equipment. This should make videoing meetings and offering Zoom capability relatively easy. The Board thanked Carol for efforts.
7. **Report on Fire District meetings:** Carol Zais gave a brief synopsis of recent meetings:
  - Fire Commissioners: Installation of security cameras at the firehouse is nearing completion. Negotiations for the chief's new contract for 3 years are beginning. Recent training sessions have gone well. The chief's new car has arrived. New systems allow the electronic transfer of patient reports direct to Cape Cod Healthcare from the ambulance which will allow for much faster turnaround on calls.
  - Water Commissioners: Despite recent rains, drought is still major concern for the Water Commission, hence the extension of the ban on the installation of new irrigation systems. Bills may be paid on-line now, but Visa is not yet accepted. The purchase of a car for the superintendent is taking more time and costing more than had been anticipated. It has been recommended that he go through the Town's procurement department.
  - Prudential Committee: Silvio Genao has sold his house and will be leaving the Prudential Committee. They may appoint a member to fill in or continue to operate with only two elected members. There was an error in the warrant for the bond refinance which will necessitate paying the costs out of free

cash instead of the proceeds of the refinance. There has been a request to pay the Assistant Treasurer overtime when her work exceeds 30 hours per week.

### **New Business**

8. **Sign case at the Cotuit Fresh Market:** Phil Oence reported that a glass covered notice board formerly used by the Waldorf School at the Cotuit Fresh Market has been offered to the Civic Association by Seth Burdick. The Board welcomed the idea. Phil and Tom Burgess will paint and letter the box for eventual posting of *Cotuit Currents* and Constant Contact notices.

**The Meeting was adjourned at 8:20 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary



P. O. Box 121  
Cotuit, MA 02635

**Minutes**  
**Executive Board Meeting, Tuesday, December 1, 2020, 7:00 PM**  
**On-Line Meeting via Zoom**

**Present:** James Dannhauser, Carol Zais, Tom Burgess, Natalie Spence, Len Carter, Mark Lynch, Phil Odenca, Mike Scanlon, Mark Stranberg

**Absent:** Chris Cohoat, Bryan Horsley, Lallie Lloyd

**Guest:** Jessica Rapp Grasseti, Town Councilor

**Call to Order:** Jim Dannhauser called the meeting to order at 7:00 PM

**Business Meeting:**

- Secretary's Report:** On a motion made and seconded, the Secretary's minutes of the Executive Board meeting of November 2, 2020 were accepted as written.
- Treasurer's Report:** On a motion made and seconded, the Treasurer's report to November 30, 2020 was accepted as written. The Treasurer noted that checking account funds of \$15,000.00 had been transferred to the money market account.
- Precinct 7 Report:**
  - The Town Asset Management Advisory Committee will recommend that 3 Town owned lots on Oakwood Street be offered for purchase.
  - Jessica has received complaints about the lack of water in Little River and some concern that a blocked pipe exiting Lovell's Pond might be a contributing factor. The Department of Public Works is researching the matter.
  - D.J. McKinnon's appearance before the Conservation Commission has been continued until December 8 at his request. Tom Burgess noted that the Barnstable Area Recreational Shellfishers had registered concern about this project. Jim Dannhauser reminded the Board that Mr. McKinnon had originally planned to present his project to the village via a Civic Association meeting. He is still welcome to do so in the Spring.
  - The brush, tree branches and other debris on the roadside just northeast of the Popponeset bridge will be removed by Eversource which has taken responsibility for it.
  - The subcommittee of the Prudential Committee to explore potential District use of the village school is expected to meet soon. The Asset Management Advisory Committee of the Town is exploring potential occupancy by the Fire District of a portion of the space in the village school. This would be a deterrent to vandalism. The Department of Public Works is proceeding with inclusion of the cost of demolition into the Town Capital Improvement Plan. These projects are projected out over five years and demolition is unlikely to be done within three years. Meanwhile other parties such as Cape Cod Collaborative are said to remain interested in the property.

**Old Business:**

- Christmas in Cotuit:** The Events Committee updated the Board on plans for Saturday, December 5. Len Carter reported that the tree should be very impressive as an entirely new and expanded set of lights has been purchased which has been installed by Bartlett Tree. Mark Stranberg reported that \$500 worth of diapers and wipes purchased with Association funds had been delivered to Angel House, with added support from CVS

and Stop and Shop. The food drive is underway, and the donations will be divided between the Cotuit Federated Church and Christ the King Church in Mashpee. An Association check for \$500 will go to Faith Family Kitchen. He extended his thanks to David Kuehn of the Cotuit Center for the Arts for the production of a video of the tree lighting and a concert by the Chatham Carolers. This may be accessed via the Center's home page from 4:00 PM on Saturday. Mark concluded with the hope that the Board could promote and thank those who had assisted in bringing this event to fruition. Mark Lynch reported that 63 families had signed up for Santa's visit. As soon as details are finalized for Santa's visits via fire truck and the pick-up of food donations, the schedule for the day will be sent out via Facebook and Constant Contact. Paul Rhude, the fire chief, has been fantastic at adding a sound system to the fire truck in order to allow Santa to greet children by name. Since the weather for Saturday looks rainy, the tour of Cotuit will most likely be held on Sunday at the same scheduled time. A decision will most likely be made on Friday 12/4. Mark can contact the 63 families via e-mail as that is how they have signed up. Jim Dannhauser, on behalf of the whole board, thanked the Events Committee for their hard work on this special project and will make sure to extend the Board's thanks to all entities and individuals who have aided in this endeavor.

2. **Report on Fire District meetings:** Carol Zais gave a brief synopsis of recent meetings:
  - Fire Commissioners: Security cameras have been installed at the station. When the Cotuit ambulance is under repair, a substitute must be found. This can be difficult as current ambulances are too large for the station bay. Research is ongoing for a used ambulance of the right size as a back-up.
  - Water Commissioners: Up until recent rains, Little River from Lovell's Pond to Main St. has been dry. Water pumped in October exceeded all totals in previous years for that month. They are working with Tom Cambareri, the Water Resources Manager for the Cape Cod Commission, on a comprehensive ground water study and the development of a long-term policy on irrigation.
3. **Cotuit Mooring Field:** Tom Burgess reported that Bunker Henderson had at length energized a considerable number of the membership of the Cotuit Mosquito Yacht Club and the Association of the Yacht Club. That will now spearhead a dialogue on this subject with the Harbormaster's Office and the Waterways Committee of the Town.
4. **Board Meetings:** Jim Dannhauser thanked the members of the Board for their efforts on behalf of the community and noted that the next monthly Board meeting is scheduled for March 2, 2021.

**New Business:** There was no new business.

**The Meeting was adjourned at 7:40 PM.**

Respectfully submitted,  
Thomas K. Burgess, Secretary