



P. O. Box 121
Cotuit, MA 02635

Minutes
Executive Board Meeting, Tuesday, December 6, 2022, 7:00 PM
Cotuit Library

Present: Carol Zais, Lisa Vasiloff, Tom Burgess, Jim Dannhauser, Len Carter, Dave Fravel, Jamie Jackson, Phil Odenca [via Zoom], Kris Sexton, Mark Stranberg

Absent: Natalie Spence, Lallie Lloyd

Guest: Henry O'Shaughnessy, Cotuit Bass and Blues Tournament

Call to Order: Carol Zais called the meeting to order at 7:00 PM.

Guest Presentation: Carol Zais welcomed Henry O'Shaughnessy to the meeting and thanked him for the fishing tournament's past support of the Civic Association. He noted that this past August's tournament was dedicated to the memory of the late Rick Barry, former Civic Association Board Member, Town Counselor and Tournament Organizer. The Tournament has dedicated funds and material for a bench with Rick's name in Memorial Park, which Henry has been working on with the Town for several months. Although tournament expenses were up this year, so, too, were donations and sponsorships, some of which were very generous. He was glad to present to the Association the proceeds, including a direct donation to the Association by the Rockland Trust, to be used toward the expenses of the 4th of July Parade and Christmas in Cotuit. The Board extended Henry its heartfelt thanks and offered to assist him in any way necessary with this work on getting the bench in Rick Barry's name placed in Memorial Park with reference to the plans for future renovation of the park submitted to the Town.

Business meeting:

- 1. Secretary's Minutes:** On a motion made and seconded, the minutes of the Executive Board meeting of November 1, 2022, were approved.
- 2. Treasurer's Report:** On a motion made and seconded, the Treasurer's Report through November 30, 2022, was accepted. It was noted that dues and donations have been lower in 2022 than in previous years. A review of past years' totals shows that current totals are not far below those recorded before a bump up during the pandemic. Kris Sexton noted that it is important that every activity of the Civic Association be branded so that the public knows what the organization does for the village.
- 3. Precinct 7 Report:** In the absence of Jessica Rapp Grasseti, Carol Zais noted the following:
 - New Title V Regulations:** Cotuit residents should take note of the fact that the Massachusetts Department of Environmental Protection is in the process of revising the Title V septic regulations for Cape Cod, principally regarding improving the water quality of bays and embayments by reducing the nitrogen in wastewater effluent. The public comment meetings have concluded but written comments may be submitted until December 16. MassDEP wants emails to be sent to dep.talks@mass.gov, with "Title 5 & Watershed Permit" in the subject line and the name and contact information of the commenter in the body of the email.
 - Avanguard Wind:** Meetings are ongoing over the monthly about the current and proposed construction at Covell, Craigville and Dowses beaches where cables are planned to come in from the offshore wind farms. More information can be found at Park City Wind: <https://www.parkcitywind.com/events> and Commonwealth Wind: <https://www.commonwealthwind.com/events>

Business Meeting:

1. **Review of Xmas in Cotuit:**

- Despite generous donations from CVS, Stop and Shop, and others, the number of people donating items on 11/30 and 12/1 was lower than last year. Several Board members suggested that the donation event be linked to Thanksgiving or Easter.
- Lisa Vasiloff will make sure that phone numbers and protocols are in place in the handbook for the event that allow for rescheduling of outdoor activities as happened this year due to inclement weather.
- Len Carter will contact the Fire Chief to inquire whether the Cotuit Fire Dept. can remove the Christmas lights from the tree in a timely manner in the new year. Len Carter has been approached by the fire dept. about removing the last American flags on telephone poles on Main Street. Carol Zais will inform the Historical Society about this concern.
- Mark Stranberg noted that the Cape Cod Tech class can design banners to replace one misplaced during the pandemic and can also provide other informative signs that can be placed at Civic Association events.
- Dave Fravel and Jim Dannhauser reviewed event website statistics from this year and last. Numbers were up somewhat this year.

2. **Update on the *Cotuit Currents*:**

- The subcommittee is still in the process of contacting the 21 +/- contributors to the monthly calendar. Submissions are to be 150 words or less and deadlines for submission will be hard and not subject to follow-up.
 - Kris Sexton is working on trying to approach the general public for feedback on how the Association and the *Currents* can serve them better. It was suggested that perhaps having a meeting jointly with one of the regular community meetings hosted by Jessica Rapp Grassetto might be an effective way of harvesting feedback. Jim Dannhauser noted that any meeting should be specific to function of the *Currents* and the Civic Association.

3. **Update Regarding New Website/Communications:**

- Kris Sexton has done a visual review of other Civic Association websites and will confer with Dave Fravel on how the website should be organized. Dave and Kris will probably be able to provide a proposed new look by April.
- Jamie Jackson will work with Phil Odenca to create an Instagram site of the CSCA which will automatically post to Facebook, thus increasing our digital visibility.

4. **Fire District Meetings:**

- Carol asked that members be prepared to sign up for a 3-month stint of attending – either in person or via the recorded meeting – the meetings of the 3 Fire District entities: Prudential Committee, Fire Commissioners, and Water Commissioners. For the first quarter of 2023, Jamie Jackson will attend the Fire Commissioners', Phil Odenca the Prudential Committee and Mark Stranberg the Water Commissioners' meetings.
- Kris Sexton mentioned that she will be attending Town meetings about the Local Comprehensive Plan and will report back on those.

5. **Committee Assignments:** Carol Zais urged Board members to attend as many of the community meetings of the Civic Association at Freedom Hall as possible. Turnout is important. Committee Assignments are appended as an attachment to these minutes.

6. **Future Meetings, 2023 Dates:**

- Board Meetings (1st Tuesday) April 4th, May 2nd, June 6th, July 11th (second Tuesday due to 4th), August 1st, September 12th (2nd Tuesday due to labor day), October 3rd, November 7th, December 5th
- Community meetings (3rd Tuesday): May 16th, June 20th, July 18th, August 15th. (September 19th if we decided to do a 5th meeting)
- Christmas in Cotuit - Saturday December 2nd

7. **Cotuit Fire District Pamphlet**

- Carol has found a Town publication which give information about the Fire Districts this is more concise than the old pamphlet developed by Mimi McConnell. Anyone interested in helping develop this into a new information sheet about the Cotuit Fire District is welcome to join her.

8. Executive Board Social Gathering: This will be held on Friday, January 6th at 5:00 PM at Carol and Adam Zais's house.

The meeting adjourned at 8:15 PM.

Respectfully submitted,
Thomas K. Burgess, Secretary

Cotuit-Santuit Civic Association Officers and Committees

Officers:

Carol Zais (President)
Lisa Vasiloff (Vice President)
Natalie Spence (Treasurer)
Tom Burgess (Secretary)
Jim Dannhauser (Past President)

Event Committee - (4th of July parade, Christmas in Cotuit, roadside clean up)

Lisa Vasiloff (Vice President)
Len Carter
Mark Stranberg
Jamie Jackson
Tom Burgess (Secretary)
Natalie Spence (Treasurer)

Communications (website, currents, constant contact, social media, gmail account, CFD info)

Carol Zais –*Cotuit Currents*, monthly opener
Kris Sexton website, *Currents*
Dave Fravel website
Lallie Lloyd *Currents*
Phil Odence – Facebook/Instagram
Jim Dannhauser (Past President)-constant contact postings, gmail account oversight

OTHER

All volunteer at events,
All at community meetings,
All take one quarter of CFD Commissioners mtgs oversight ($3 \times 12 = 36 / 12 = 3$ per board member)